

## Career Opportunities at Sparta Community Hospital

Jobs below were available at Sparta Community Hospital as of January 7, 2005  
Job openings are updated every Wednesday or as new positions become available.

To apply for an open position at Sparta Community Hospital please print our online job application, visit Sparta Community Hospital's administration department on the second floor or email to [hertzingp@spartahospital.com](mailto:hertzingp@spartahospital.com).

The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal law also prohibits discrimination based on age, citizenship and disability. The laws of most States also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status and sexual preference. Sparta Community Hospital District is an Equal Opportunity Employer

### **Physical Therapy** ***Licensed Physical Therapist*** *(non-bargaining unit position)*

Sparta Community Hospital has an opportunity for a Licensed Physical Therapist.  
Sparta Community Hospital offers an enticing benefit package,  
Competitive pay and has been recognized as one of the most progressive rural hospitals  
in the Country.

## **NURSING**

### ***Registered Nurse*** **(Bargaining Unit Position)**

Come join a highly skilled, rapidly growing health care team "close to home".  
We would like to extend an opportunity to highly skilled, compassionate, self-motivated nursing  
professionals to join our team.

We are now accepting applications for the following areas:

Varying shifts, Departments including Med Surg, OB and ER

All full-time positions include competitive pay, an attractive benefit package,  
Excellent work environment in a facility recognized as one of the most  
progressive rural hospitals in the Country.

## ***ER Nurse Manager***

**(Non-Bargaining Unit Position)**

Full-time

Graduate of an accredited school of nursing, currently license and registered as a professional nurse.

Bachelor of Science in nursing preferred. ACLS, CPR, BTLS, PALS, TNS Preferred.

Minimum of five years nursing experience with supervisory responsibilities.

## ***House Charge Nurse***

**(Non-Bargaining Unit Position)**

Full time, 72 – 80 hours per pay period – Night Shift

Operations manager for patient focused care within Nursing Department.

Analyzes and arranges staffing needs for nursing.

Insures compliance with hospital policies, procedures, and regulations.

Prior management experience with demonstrated administrative and clinical leadership ability.

Must be competent in OB/ED/Med Surg

B.S of Nursing preferred, ACLS required.

## ***LPN***

**(Bargaining Unit Position)**

OB/Med/Surg.

Part-time – day/night rotation  
working every other weekend as needed.

Must have OB experience

CPR, NRP and EFM mandatory.

## ***Registered Nurse OB***

**(Bargaining Unit Position)**

Part-time - day/night rotation

Working every other weekend.

Current RN licensure in the State of Illinois needed.

Must have OB experienced.

NRP, CPR, ACLS Preferred.

Must understand the concept of exceptional customer service.

## ***WARD CLERK***

(Med./Surg.)

Part-time

Day/evening rotation, working every other weekend.

< 72 hours per pay period.

High school diploma or equivalent required.

Organized self-starter with good telephone and computer skills.

Medical terminology preferred.

Must understand the concept of exceptional customer service.

## ***Nurse's Aid***

(Bargaining Unit Position)

Med/Surg

Full time, 72 – 80 hours per pay period

Days

working every other weekend.

CNA or equivalent.

Must understand the concept of  
exceptional customer service.

## **Hospital Business Office**

### ***Collection Representative***

(Non bargaining Unit)

#### **Business Office**

Full-Time, 80 hours per pay period.

Mon – Fri - 8:30am – 5:00pm

Knowledge of collection process and previous experience preferred.

Excellent communication and customer service skills.

Will be dealing with difficult situations and people.

Attention to detail, must be able to meet deadlines  
and be able to work with little supervision.

## **Dietary**

### **Dietary Assistant**

(Bargaining Unit Position)

Part-time, 40 hours per pay period

Work schedule: variable

On-the-job training.

Will assist in preparation and serving of food.