

Patient Portal
for
Quality Healthcare Clinics

Family Health Centre Sparta Medical Office Steeleville Clinic Marissa Medical Clinic
Coulterville Medical Clinic North Campus Healthcare



Access to
Your Medical Records
and
Your Provider
at
Your Fingertips



How to Register for the Portal:

A Step-by-Step Process

Step 1: You will receive an email invitation from your provider if you provided your email address at registration. Click on the link provided.

Dear [REDACTED],

Thank you for your interest in Quality Healthcare Clinic's Patient Portal.

We are glad that you are taking advantage of this free service offered to you. From your portal you will have the ability to view your discharge instructions, lab results performed in the clinic, medication list, allergies, and immunizations. The portal also offers the ability to send a secure message to your provider to be answered within 72 hrs.

During your account creation,

- The first page will ask basic information to create your account and allow you to create your unique user name and password.
- The second page will ask you three security questions.
- Once you have finished those steps, you will be launched into the portal.

To register, click on this link to our secure portal: <https://www.thrivepatientportal.com/registration?id=51422545305>

Once you have created your account, you may access your information at any time by going to www.thrivepatientportal.com directly or accessing the portal through the Sparta Community Hospital website www.spartahospital.com

If you need assistance during this process, please call [618-443-1449](tel:618-443-1449).

This link expires in 48 hours.



Step 2: Fill in your date of birth, email address and a phone number that you could receive a text at if you needed to reset your password.

Create a user name. Create a password. **IMPORTANT-** store these in a secure location.

Check the box to verify the information then select Register.

Portal - Registration

User Information

Please enter the following information

* indicates a required field

Profile Number* Date of Birth* Email Address +1

Username*

Password

Confirm Password

I verify that the information I have entered above is correct and my own personal information.*

[Please click here to login if you have already registered.](#)

Step 3: Select an avatar. This will be an image you recognize when you log in.

Please select an avatar



Step 4: Select and answer 3 security questions. Then Submit.

Security Questions

Please select/answer 3 security questions.

Security Question 1:

Please select one of the following security questions



Answer 1:

Security Question 2:

Please select one of the following security questions



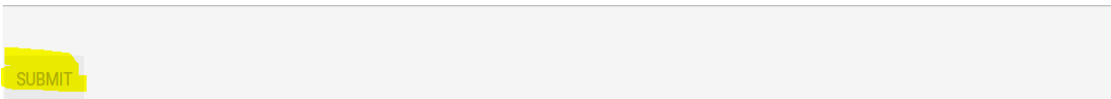
Answer 2:

Security Question 3:

Please select one of the following security questions



Answer 3:

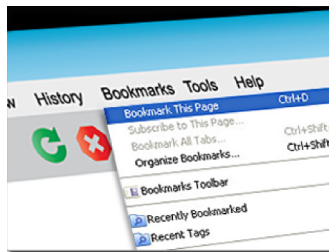


Step 5: You have now successfully registered. Click the link to access your account.

Success

You have successfully registered for the Patient Portal

[Please click here to access the portal.](#)



Bookmark this internet page to return to your portal in the future.

Frequently Asked Questions:

What is the Patient Portal?

The Patient Portal is an online health management tool that includes a view of clinical data from your Electronic Medical Record. It is available only to patients 18 years and older. Features include:

- **Review Clinical Information:** Vital Signs, Med List, Allergies, Immunization History, Visit Instructions
- **Secure Messaging** - you will be able to send your Provider a non-urgent message 24/7 that will be answered within 3 business days.

Note: for access to Labs performed at Sparta Hospital, you will need an account on the Hospital Portal.

Accessing your account

To access your account or additional accounts at a later time, please visit:

<http://www.thrivepatientportal.com>

Will I receive emails after each Visit?

No. After each visit to the clinic a new summary of care document will automatically post to your patient portal. You may access the document any time after you are discharged. Once the initial email has been sent, the patient or authorized representative will not be sent new emails with each visit.

I forgot my user ID or password.

On the main portal login page there is a link: [Forgot password?](#)

Click on the link and follow the instructions.

My email address has changed. Changing other settings.

Once logged in to the portal, select setting, modify and update your email address.

Settings also allows you to update your phone number, avatar, password and security questions.

From the Activity option, you can monitor the activity on your portal.

Can I view my hospital Labs from this portal?

No. The hospital has a separate portal. To sign up, ask the clinic registration staff or contact the hospital at 618-443-1449.

For questions or assistance, please send an email including your name, date of birth, contact phone #
to

portalhelp@spartahospital.com

