

## SPARTA COMMUNITY HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING MINUTES

The regular monthly meeting of the Board of Directors was held on September 17, 2019 in the Board Room of Administration.

**Members Present Included:** Kevin Wilson, John Clendenin, Kay Hapke, Alene Holloway, Lynette Jalivay, and Claudia Kerens

**Members Absent:** Gary Stephens, Dennis Ernsting, and Chris Haury

**Non-Members Present:** Dr. Franklin James, Joann Emge, and Kelsey Diskey

The meeting was called to order at 6:55 PM by Mr. Wilson.

Item	Action
<b>Absence of Secretary</b>	Mr. Wilson informed the Members of the Board of the absence of the Secretary of the Board and appointed Kay Hapke to assume the responsibilities of the Secretary in the interim. Members of the board were in agreement.
<b>Minutes</b> <ul style="list-style-type: none"> <li>Approval of the August 20, 2019 minutes.</li> </ul>	Ms. Kerens motioned to approve the August 20, 2019 minutes. Ms. Hapke seconded. Motion carried.
<b>Financials</b> <ul style="list-style-type: none"> <li>Kevin Wilson shared the treasurer's report.</li> <li>Joann Emge shared the financial report for the month of August 2019.</li> </ul>	Ms. Holloway motioned to approve the treasurer's report subject to audit. Ms. Hapke seconded. Motion carried.
<b>Physician's Report</b> <ul style="list-style-type: none"> <li>Dr. Franklin James shared the physician report.</li> </ul>	
<b>CEO Report</b> <ul style="list-style-type: none"> <li>Joann Emge shared the CEO report.</li> </ul>	Members of the board were in agreement to accept Don Jones as a Foundation Board member.
<b>Executive Session</b> <ul style="list-style-type: none"> <li>Dr. Franklin James left the meeting at 7:23PM.</li> </ul>	Ms. Kerens motioned to go into Executive Session at 7:23 PM for the purpose of discussing litigation and employee matters. Ms. Hapke seconded. Motion carried.
<b>Regular Session</b>	Ms. Kerens motioned to return to Regular Session at 7:36 PM. Ms. Jalivay seconded. Motion carried.
<b>Committee Reports</b> <u>Finance Committee</u> <ul style="list-style-type: none"> <li>Nothing to report – No meeting.</li> </ul> <u>Quality Council</u> <ul style="list-style-type: none"> <li>Ms. Holloway shared the highlights from the Quality Council Meeting.</li> </ul>	

<p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> <li>Ms. Hapke shared the credentialing applications for approval.</li> </ul>	
<p><b>Unfinished Business</b> – None</p>	
<p><b>New Business</b></p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ol style="list-style-type: none"> <li>March 17, 2015</li> <li>March 19, 2019</li> <li>August 20, 2019</li> </ol> <p><u>Approval of Medical Staff Credentialing</u></p> <ul style="list-style-type: none"> <li>Appointments: <ul style="list-style-type: none"> <li>Emily Bach, DPM – Podiatry</li> <li>Joshua DeLozier, CRNA</li> </ul> </li> <li>Re-Appointments: <ul style="list-style-type: none"> <li>Karen Chamness, PA-C – Family Practice</li> <li>Regina Chiu, MD – Cardiology</li> <li>David Chung, MD – Family Practice</li> <li>Russell Coulter, MD – Family Practice</li> <li>Nancy Wiebke, APRN – Cardiology</li> </ul> </li> <li>Request for Additional Privileges <ul style="list-style-type: none"> <li>Christopher Moore, DPM – Podiatry – Addition of Interpretation of Ultrasound of Foot and Ankle</li> </ul> </li> <li>Withdrawal of Privileges: <ul style="list-style-type: none"> <li>Judy Wuller, MD – Emergency – Removal of Ultrasound – Effective 08/16/19</li> <li>Rich Nicol, MD – Emergency – Removal of Ultrasound – Effective 08/16/19</li> </ul> </li> </ul> <p><u>Approval of Expenditures &amp; Contracts</u></p> <ol style="list-style-type: none"> <li>Safe Meds – Emergency Department Electronic Medical Record (T-Systems) Addition</li> </ol>	<p>Ms. Kerens motioned to approve the August 20, 2019 Executive Session minutes. Ms. Hapke seconded. Motion carried.</p> <p>Ms. Kerens motioned to defer the March 17, 2015 and March 19, 2019 Executive Session minutes. Ms. Hapke seconded. Motion carried.</p> <p>Mr. Clendenin motioned to approve the appointment applications for Emily Bach, DPM and Joshua DeLozier, CRNA. Ms. Hapke seconded. Motion carried.</p> <p>Mr. Clendenin motioned to approve the re-appointment applications for Karen Chamness, PA-C, Regina Chiu, MD, David Chung, MD, Russell Coulter, MD, and Nancy Wiebke, APRN. Ms. Hapke seconded. Motion carried.</p> <p>Mr. Clendenin motioned to approve the request for the addition of the interpretation of ultrasound of foot and ankle privileges for Christopher Moore, DPM. Ms. Hapke seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve the cost of \$10,950.00 for the Safe Meds addition to T-Systems. Mr. Clendenin seconded. Motion carried.</p>

2. AskMueller – Coding Annual Audit Contract	Ms. Kerens motioned to approve the Ask Mueller contract for \$11,200.00. Ms. Holloway seconded. Motion carried.
<u>Approval of Sponsorship</u> 1. Boy Scout Explorer Post	Ms. Kerens motioned to approve the Boy Scout Explorer Post sponsorship, which includes a cost of \$40.00 per year and \$33.00 per child. Ms. Hapke seconded. Motion carried.
<b>Adjournment</b>	Ms. Kerns motioned to adjourn at 7:45 PM. Ms. Holloway seconded. Motion carried.

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Kevin Wilson, Chairman of the Board

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Kay Hapke, Interim Secretary of the Board