

SPARTA COMMUNITY HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING MINUTES

The regular monthly meeting of the Board of Directors was held on November 19, 2019 in the Board Room of Administration.

Members Present Included: Kevin Wilson, John Clendenin, Gary Stephens, Dennis Ernsting, Chris Haury, Kay Hapke, and Alene Holloway

Members Absent: Lynette Jalivay and Claudia Kerens

Non-Members Present: Franklin James, MD, Joann Emge, Paul Mueller, Dale Worthington, and Kelsey Diskey

The meeting was called to order at 7:00 PM by Mr. Wilson.

Item	Action
Minutes <ul style="list-style-type: none"> Approval of the October 15, 2019 minutes. 	Ms. Holloway motioned to approve the October 15, 2019 minutes. Ms. Hapke seconded. Motion carried.
Financials <ul style="list-style-type: none"> Gary Stephens shared the treasurer's report. Paul Mueller shared the financial report for the month of October 2019. 	Mr. Ernsting motioned to approve the treasurer's report subject to audit. Ms. Hapke seconded. Motion carried.
Physician's Report <ul style="list-style-type: none"> Dr. James shared the following update: <ul style="list-style-type: none"> All clinics are encouraging flu vaccines. Town Hall presentation was held at the Employed Provider meeting in November. 	
CEO Report <ul style="list-style-type: none"> Joann Emge shared the CEO report. 	
Executive Session <ul style="list-style-type: none"> Dr. James and Paul Mueller left the meeting at 7:27 PM. Ruth Holloway left the meeting at 7:35 PM. 	Mr. Stephens motioned to go into Executive Session at 7:27 PM for the purpose of discussing litigation and employee matters. Ms. Hapke seconded. Motion carried.
Regular Session	Mr. Stephens motioned to return to Regular Session at 7:39 PM. Ms. Hapke seconded. Motion carried.
Committee Reports <p><u>Finance Committee</u></p> <ul style="list-style-type: none"> Mr. Stephens shared the highlights from the Finance Committee. <p><u>Quality Council</u></p> <ul style="list-style-type: none"> Ms. Holloway shared the highlights from the Quality Council Meeting. 	

<u>Credentialing Committee</u> <ul style="list-style-type: none"> Mr. Clendenin shared the credentialing applications for approval. 	
Unfinished Business – None	
New Business <u>Executive Session Minutes for Approval/Deferment/Release</u> <ol style="list-style-type: none"> November 15, 2016 November 21, 2017 November 20, 2018 May 21, 2019 October 15, 2019 <u>Approval of Medical Staff Credentialing</u> <ul style="list-style-type: none"> Re-Appointments: <ul style="list-style-type: none"> Dana Lakatos, PA-C – Family Practice Abdullah Al Sawaf, MD – Neurology Mark Walshauser, MD – Oncology Withdrawal of Privileges: <ul style="list-style-type: none"> Kiran Sekhar, MD – Radiology – Effective 10/13/19 Craig Vinch, MD – Cardiology – Effective 10/22/19 Ashraf Al-Dadah, MD – Cardiology – Effective 11/30/19 <u>Approval of Expenditures & Contracts</u> <ol style="list-style-type: none"> Replacement Computers (38) Support & Maintenance on Palo Alto Firewalls <u>Approval of Policies</u> <ol style="list-style-type: none"> Approval to File Charts Incomplete Auditing for Electronic Prescribing of Controlled Substance Copy/Paste Activities Disruptive Medical Staff Behavior Management History & Physical Examination Policy Malpractice Insurance Coverage 	<p>Mr. Clendenin motioned to approve the October 15, 2019 Executive Session minutes. Ms. Holloway seconded. Motion carried.</p> <p>Mr. Ernsting motioned to defer the November 15, 2016, November 21, 2017, November 20, 2018, and May 21, 2019 Executive Session minutes. Mr. Clendenin seconded. Motion carried.</p> <p>Mr. Clendenin motioned to approve the re-appointment applications for Dana Lakatos, PA-C, Abdullah Al Sawaf, MD and Mark Walshauser, MD. Ms. Hapke seconded. Motion carried.</p> <p>Mr. Stephens motioned to approve the cost of \$41,201.09 for the 38 replacement desktop and laptop Dell and Fujitsu computers. Mr. Clendenin seconded. Motion carried.</p> <p>Mr. Stephens motioned to approve the CrossRealms, Inc. quote of \$10,797.20 for the support and maintenance on Palo Alto firewalls. Ms. Holloway seconded. Motion carried.</p> <p>Mr. Clendenin motioned to approve the changes recommended by the Medical Staff to the <i>Approval to File Charts Incomplete, Auditing for Electronic Prescribing of Controlled Substance, Copy/Paste Activities, Disruptive Medical Staff Behavior Management, History & Physical Examination Policy, Malpractice Insurance Coverage, Medical Staff QAPI Functions, Ongoing Provider Performance Evaluation (OPPE), Practitioner</i></p>

<ul style="list-style-type: none"> 7. Medical Staff QAPI Functions 8. Ongoing Provider Performance Evaluation (OPPE) 9. Practitioner Performance Profile Quality Assurance Information 10. Use of Joint Notice of Privacy Practices via OHCA <p><u>Approval of Diet Manual</u></p>	<p><i>Performance Profile Quality Assurance Information, and Use of Joint Notice of Privacy Practices via OHCA policies.</i> Mr. Stephens seconded. Motion carried.</p> <p>Mr. Haury motioned to approve the <i>Simplified Diet Manual, 12th Edition</i>. Mr. Stephens seconded. Motion carried.</p>
Adjournment	Mr. Ernsting motioned to adjourn at 8:01 PM. Mr. Haury seconded. Motion carried.

Kevin Wilson, Chairman of the Board

Dennis Ernsting, Secretary of the Board