

**SPARTA COMMUNITY HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

The regular monthly meeting of the Board of Directors was held on March 16, 2021 at Broadway Plaza in Room A of the Auxiliary Building.

Members Present Included: John Clendenin, Tyra Edmundson, Jesica Gentry-Schlimme, Kay Hapke, Chris Haury, Michael Howell, and Claudia Kerens

Members Absent: Dennis Ernsting and Kevin Wilson

Non-Members Present: Dr. Scott Barclay, MD, Joann Emge, Ruth Holloway, and Kelsey Diskey

The meeting was called to order at 7:00 PM by Mr. Clendenin.

| Item | Action |
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| <p>Interim Secretary</p> <ul style="list-style-type: none"> Mr. Clendenin shared the absence of the Secretary and acknowledged that Ms. Kerens agreed to assume the Secretary’s duties during this meeting. | <p>Mr. Howell motioned to approve Ms. Kerens as the interim secretary. Ms. Hapke seconded. Motion carried.</p> |
| <p>Minutes</p> <ul style="list-style-type: none"> Approval of the February 16, 2021 minutes. | <p>Ms. Kerens motioned to approve the February 16, 2021 minutes. Ms. Gentry-Schlimme seconded. Motion carried.</p> |
| <p>Financials</p> <ul style="list-style-type: none"> Mr. Howell shared the treasurer’s report. Ms. Emge shared the financial report for the month of February 2021. | <p>Ms. Kerens motioned to approve the treasurer’s report subject to audit. Ms. Hapke seconded. Motion carried.</p> |
| <p>Physician’s Report</p> <ul style="list-style-type: none"> Dr. Barclay shared information regarding the gap in wound care services as a result of Dr. Kurzweil’s departure. Dr. Moore will cover wounds below the knee and a wound care nurse practitioner will cover wound care above the knee. COVID cases continue to decline. To date, 99 COVID-variant cases have been reported in Illinois. Randolph County is currently COVID vaccinated at 13%. The COVID vaccine clinic has moved to Broadway Plaza. The majority of individuals over the age of 65 who are on the organization’s list have been vaccinated. The Johnson & Johnson COVID vaccine has been approved for emergency use, but is very different than the Pfizer and Moderna vaccines and, therefore, only requires one dose. This vaccine is only approved for individuals 18 years old and older. Other than allergies to ingredients within the vaccine, there are no contraindications. All of the approved COVID vaccines are effective and it is recommended to get whichever vaccine is available to you. | |
| <p>CEO Report</p> <ul style="list-style-type: none"> Ms. Emge shared the CEO report. | |
| <p>Executive Session</p> <ul style="list-style-type: none"> Dr. Barclay left the meeting at 7:37 PM. | <p>Mr. Howell motioned to go into Executive Session at 7:37 PM for the purpose of discussing litigation and employee matters. Ms. Kerens seconded. Motion carried.</p> |

| Item | Action |
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| <ul style="list-style-type: none"> Ms. Holloway left the meeting at 7:51 PM. | |
| <p>Regular Session</p> | <p>Ms. Kerens motioned to return to Regular Session at 7:58 PM. Ms. Gentry-Schlimme seconded. Motion carried.</p> |
| <p>Committee Reports</p> <p><u>Finance Committee</u></p> <ul style="list-style-type: none"> Mr. Howell shared information from the Finance Committee Meeting. <p><u>Quality Council</u></p> <ul style="list-style-type: none"> Ms. Gentry-Schlimme shared information from the Quality Council Meeting. <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> Mr. Clendenin shared the credentialing applications for approval. | <p>See New Business for actions with regard to committee reports.</p> |
| <p>Unfinished Business – None</p> | |
| <p>New Business</p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ul style="list-style-type: none"> March 17, 2015 March 19, 2019 March 17, 2020 September 15, 2020 February 16, 2021 <p><u>Approval of Medical Staff Credentialing</u></p> <ul style="list-style-type: none"> Re-Appointments: <ol style="list-style-type: none"> John Vandover, MD – Emergency Medicine Danielle Preuss, PA-C – Family Practice Jennifer Watson, APRN – Family Practice | <p>Mr. Howell motioned to approve the February 16, 2021 Executive Session minutes. Ms. Kerens seconded. Motion carried.</p> <p>Ms. Kerens motioned to defer the following Executive Session minutes:</p> <ul style="list-style-type: none"> March 17, 2015 March 19, 2019 March 17, 2020 September 15, 2020 <p>Ms. Hapke seconded. Motion carried.</p> <p>Mr. Howell motioned to approve the re-appointment applications as listed. Ms. Kerens seconded. Motion carried.</p> |

| Item | Action |
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| <p><u>Approval of Expenditures</u></p> <ul style="list-style-type: none"> • Mowing Bids • Steeleville Clinic External Face Lift • Anesthesia Machine & Monitor | <p>Mr. Howell motioned to approve the mowing bid for the 2021 mowing season from Country Bloomers at a cost of \$18,990.00. Ms. Kerens seconded.</p> <p>Mr. Howell motioned to approve the additional cost of \$1,500.00 for the bid from Candler Construction, Inc. for external face lift of Steeleville Clinic for a new total cost of \$26,605.00. Ms. Gentry-Schlimme seconded.</p> <p>Mr. Howell motioned to approve the anesthesia machine and monitor at a cost of \$38,972.85 with an annual cost of \$1,200.00 for preventative maintenance. Ms. Hapke seconded.</p> <p>Roll Call was applied for the expenditures as motioned for approval above:</p> <ul style="list-style-type: none"> • John Clendenin: Yay • Tyra Edmundson: Yay • Jessica Gentry-Schlimme: Yay • Kay Hapke: Yay • Chris Haury: Yay • Michael Howell: Yay • Claudia Kerens: Yay <p>All present members of the Board of Directors were in consensus to approve the expenditures as motioned for approval above. Motions carried.</p> |
| <p><u>Approval of Contracts</u></p> <ol style="list-style-type: none"> 1. Jennifer Demsar, APRN 2. Jennifer Watson, APRN 3. MEDS (Emergency Department (ED) Physician Staffing) Addendum | <p>Mr. Howell motioned to approve the employment agreements for Jennifer Demsar, APRN and Jennifer Watson, APRN as discussed in executive session. Ms. Kerens seconded. Motion carried.</p> <p>Mr. Howell motioned to approve the MEDS addendum at a cost approved in January 2021 of \$104,135.21 per month with quarterly reconciliation dependent of ED Volume and achievement of measures. Mr. Clendenin seconded.</p> |
| <p><u>Approval of QAPI Corrective Action Plans</u></p> | <p>Ms. Kerens motioned to approve the QAPI Corrective Action Plans. Ms. Gentry-Schlimme seconded. Motion carried.</p> |

| Item | Action |
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| Adjournment | Ms. Gentry-Schlimme motioned to adjourn at 8:05 PM. Ms. Kerens seconded. Motion carried. |

John Clendenin, Vice-Chairman of the Board

Claudia Kerens, Interim Secretary of the Board