

**SPARTA COMMUNITY HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

The regular monthly meeting of the Board of Directors was held on July 20, 2021 at Broadway Plaza in Room A of the Auxiliary Building.

Members Present Included: John Clendenin, Tyra Edmundson, Dennis Ernsting, Jessica Gentry-Schlimme, Kay Hapke, Chris Haury, Michael Howell, Claudia Kerens, and Kevin Wilson

Members Absent: None

Non-Members Present: Dr. David Chung, MD, Joann Emge, Susan Gutjahr, Travis Boyd, Holli Dethrow, and Kelsey Diskey

The meeting was called to order at 7:00 PM by Mr. Ernsting.

Item	Action
<p>Introductions</p> <ul style="list-style-type: none"> • Mr. Boyd was introduced as the new IT Technical Director. • Ms. Dethrow was introduced as the new Compliance and Risk Management Associate 	
<p>Education</p> <ul style="list-style-type: none"> • ICAHN Conflict of Interest Video • Expert’s Vision on the Future of Rural Healthcare • Medical Acronyms & Abbreviations All Board Members Should Know • The ABCs of Hospital Finance for Critical Access Hospital Board Members 	
<p>Minutes</p> <ul style="list-style-type: none"> • Approval of the June 15, 2021 minutes. 	Mr. Clendenin motioned to approve the June 15, 2021 minutes. Mr. Wilson seconded. Motion carried.
<p>Financials</p> <ul style="list-style-type: none"> • Mr. Howell shared the treasurer’s report. • Ms. Emge shared the financial report for the month of June 2021. 	Ms. Kerens motioned to approve the treasurer’s report subject to audit. Ms. Edmundson seconded. Motion carried.
<p>Physician’s Report</p> <ul style="list-style-type: none"> • Dr. Chung introduced himself as Vice Chief of Staff, acting as Chief of Staff during Dr. Amy Eppstein’s maternity leave. • Changes to healthcare since COVID include the necessity of telehealth visits. In February/March 2020, the majority of the organization’s visits were held via telemedicine. While telehealth visits have decreased over time, patient access to care has increased for individuals who may have transportation issues or concerns with entering the clinic. Patient access to care with physicians through telemedicine has also increased for home health visits and nursing home visits. • Home healthcare visits have also increased since the beginning of COVID. • Courtney Johnson is the new dietitian who started last Monday and is offering the same services as the previous dietitian. 	

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<ul style="list-style-type: none"> • Dr. Jim Daniels, MD with SIU’s Lincoln Scholar Program met with the medical staff to discuss updates to the program. Dr. Beckemeyer and Dr. Wood are currently offering clerkships through the program. • A new single shot pediatric vaccine has been approved, which will replace two current pediatric vaccines. However, the new vaccine is not available outside of direct orders through the manufacturer and is about 1/3 higher in cost than the current two shot pediatric vaccines. • COVID vaccines are highly recommended for adults, and the American Academy of Pediatrics recommends the vaccine for pediatric patients age 12 and older. • Providers continue to encourage patients to receive the COVID vaccines, which can be accomplished through the organization’s Convenient Care Clinic or the Randolph County Health Department. COVID vaccines continue to be effective against the original strain of COVID-19. However, the vaccines seem to be somewhat less effective against the new Delta variant of COVID-19. • Positive COVID-19 cases have increased over the past few weeks and it is expected that the numbers will continue to rise. 	
<p>CEO Report</p> <ul style="list-style-type: none"> • Ms. Emge shared the CEO report. 	
<p>Executive Session</p> <ul style="list-style-type: none"> • Ms. Gutjahr, Mr. Boyd, and Ms. Dethrow left the meeting at 7:05 PM. • Dr. Chung left the meeting at 7:37 PM. 	<p>Ms. Kerens motioned to go into Executive Session at 7:37 PM for the purpose of discussing employee matters. Ms. Hapke seconded. Motion carried.</p>
<p>Regular Session</p>	<p>Mr. Wilson motioned to return to Regular Session at 7:47 PM. Ms. Kerens seconded. Motion carried.</p>
<p>Committee Reports</p> <p><u>Finance Committee</u></p> <ul style="list-style-type: none"> • Mr. Howell shared information from the Finance Committee Meeting. <ul style="list-style-type: none"> ○ Because of the extraordinary provider relief funding, the profit sharing provision is large and has drastically decreased the fiscal year end profit margin. Leadership evaluation annual increases are based on meeting the fiscal year end profit margin goal. Thus, by including the extraordinary profit sharing expense as part of the year end profit margin, annual increases for leadership evaluations will be reduced or prevented. 	<p>See New Business for actions with regard to committee reports.</p> <p>The present members of the Board were in support of carving out the profit sharing provision for the calculation of the leadership evaluation scores.</p> <p>The present members of the Board were in support of amending the 457 plan to allow in-service distribution at age 59 ½. They were also in support of amending the pension plan to increase the required minimum distribution age for retirement accounts from 70 ½ to 72.</p>

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<p><u>Quality Council</u></p> <ul style="list-style-type: none"> The Quality Council Meeting information was reviewed. <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> The Medical Staff credentialing applications were reviewed. 	
<p>Unfinished Business – None</p>	
<p>New Business</p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ul style="list-style-type: none"> January 20, 2015 January 19, 2016 January 19, 2021 June 15, 2021 <p><u>Approval of Expenditures</u></p> <ul style="list-style-type: none"> Asphalt Resurfacing of Southern Section of Upper Parking Lot behind Hospital Concrete Work of Filling in Dock Pit at North Campus Healthcare Cardiac Rehabilitation Monitoring System/Electronic Record Replacement of 110 Computers (WYSE Devices) 	<p>Mr. Wilson motioned to approve the June 15, 2021 Executive Session minutes. Mr. Clendenin seconded. Motion carried.</p> <p>Mr. Clendenin motioned to defer the January 20, 2015 and January 19, 2021 Executive Session minutes. Mr. Wilson seconded. Motion carried.</p> <p>Mr. Clendenin motioned to release the January 19, 2016 Executive Session minutes. Mr. Wilson seconded. Motion carried.</p> <p>Mr. Howell motioned to approve the Town & Country Paving bid at a cost of \$70,746.00 for the asphalt resurfacing of the southern section of the upper parking lot behind the hospital. Mr. Clendenin seconded.</p> <p>Mr. Howell motioned to approve the Harms Excavating & Landscape bid at a cost of \$17,662.00 to fill in the dock at North Campus Healthcare with concrete. Mr. Clendenin seconded.</p> <p>Mr. Howell motioned to approve the Scott Care bid at a cost of \$57,769.00 for the cardiac rehabilitation monitoring system and electronic record. Mr. Clendenin seconded.</p> <p>Mr. Howell motioned to approve the cost of \$75,611.10 for the replacement of 110 computers (WYSE devices). Mr. Clendenin seconded.</p> <p>Roll Call was applied for the expenditures as motioned for approval above:</p> <ul style="list-style-type: none"> John Clendenin: Yay Tyra Edmundson: Yay

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<p data-bbox="107 516 373 548"><u>Approval of Contracts</u></p> <ol data-bbox="155 553 800 581" style="list-style-type: none"> 1. Danielle Homan, PA-C – Employment Agreement <p data-bbox="107 651 617 683"><u>Approval of QAPI Corrective Action Plans</u></p> <p data-bbox="107 753 585 786"><u>Approval of Medical Staff Credentialing</u></p> <ul data-bbox="155 790 1144 1490" style="list-style-type: none"> • Appointments: <ol style="list-style-type: none"> 1. Stephen Brown, MD – Emergency Medicine 2. Vicky Hwang, MD – Emergency Medicine • Re-Appointments: <ol style="list-style-type: none"> 1. Ziya Baghmanli, MD – General Surgery 2. Scott Marrus, MD – Cardiology 3. Murray McGrady, MD – ENT 4. Mark Preuss, MD – Family Practice 5. Shiyam Satwani, MD – Cardiology 6. Holly Wilke, CRNA – Anesthesiology • Requests for Additional Privileges <ol style="list-style-type: none"> 1. Nickie Murphy, APRN – Psychiatric Mental Health Nurse Practitioners (PMHNP) Privileges 2. Ashley Hundelt, APRN – Psychiatric Mental Health Nurse Practitioners (PMHNP) Privileges • Withdrawal/Lapse of Privileges: <ol style="list-style-type: none"> 1. Sara Noennig, LCSW – Social Work – Effective 06/04/2021 2. Jeffrey Shafer, MD – Emergency Medicine – Effective 07/16/2021 	<ul data-bbox="1234 136 1640 380" style="list-style-type: none"> • Dennis Ernsting: Yay • Jessica Gentry-Schlimme: Yay • Kay Hapke: Yay • Chris Haury: Yay • Michael Howell: Yay • Claudia Kerens: Yay • Kevin Wilson: Yay <p data-bbox="1184 384 1976 477">All present members of the Board of Directors were in consensus to approve the expenditures as motioned for approval above. Motions carried.</p> <p data-bbox="1184 516 2003 609">Ms. Kerens motioned to approve the employment agreement for Danielle Homan, PA-C as discussed in executive session. Ms. Hapke seconded. Motion carried.</p> <p data-bbox="1184 651 1976 711">Mr. Wilson motioned to approve the QAPI Corrective Action Plans. Ms. Edmundson seconded. Motion carried.</p> <p data-bbox="1184 753 1997 846">Mr. Clendenin motioned to approve the appointment applications and the re-appointment applications as listed. Ms. Hapke seconded. Motion carried.</p> <p data-bbox="1184 888 1913 948">Mr. Clendenin motioned to approve the requests for additional privileges as listed. Ms. Hapke seconded. Motion carried.</p>

Item	Action
<p><u>Approval of Pharmacy & Therapeutics Committee Minutes</u></p> <p><u>Approval of 2021 Contracted Services</u></p> <p><u>Approval of Appropriation Ordinance (Ordinance No. 189)</u></p> <p><u>Approval of Board Committees for FY2022</u></p> <ul style="list-style-type: none"> • Mr. Ernsting recommended the following committees: <ul style="list-style-type: none"> ○ Finance Committee <ul style="list-style-type: none"> ▪ Michael Howell ▪ Dennis Ernsting ▪ John Clendenin ▪ Chris Haury ○ Joint Conference <ul style="list-style-type: none"> ▪ Dennis Ernsting ▪ Michael Howell ○ Quality Management <ul style="list-style-type: none"> ▪ Jessica Gentry-Schlimme ▪ Kevin Wilson ▪ Kay Hapke ○ Credentialing Committee <ul style="list-style-type: none"> ▪ Kay Hapke ▪ John Clendenin ○ Personnel Committee <ul style="list-style-type: none"> ▪ Jessica Gentry-Schlimme ▪ Claudia Kerens ▪ Chris Haury ▪ John Clendenin ○ Marketing & Public Relations <ul style="list-style-type: none"> ▪ Claudia Kerens ▪ Tyra Edmundson 	<p>Ms. Kerens motioned to approve the Pharmacy & Therapeutics Committee Minutes for second calendar quarter of 2021. Ms. Gentry-Schlimme seconded. Motion carried.</p> <p>Mr. Clendenin motioned to approve the 2021 Contracted Services. Ms. Hapke seconded. Motion carried.</p> <p>Mr. Clendenin motioned to approve the Appropriation Ordinance (No. 189). Ms. Gentry-Schlimme seconded. Motion carried.</p> <p>Ms. Hapke motioned to approve the recommendations of Mr. Ernsting for the FY2022 Board Committees as listed. Ms. Edmundson seconded. Motion carried.</p>
<p>Adjournment</p>	<p>Mr. Howell motioned to adjourn at 8:00 PM. Ms. Edmundson seconded. Motion carried.</p>

Dennis Ernsting, Chairman of the Board

Kevin Wilson, Secretary of the Board