

**SPARTA COMMUNITY HOSPITAL DISTRICT
BOARD OF DIRECTORS MEETING MINUTES**

The regular monthly meeting of the Board of Directors was held on September 20, 2022 at Broadway Plaza in Room A of the Auxiliary Building.

Members Present Included: John Clendenin, Tyra Edmundson, Jesica Gentry-Schlimme, Kay Hapke, Chris Haury, and Claudia Kerens

Members Absent: Dennis Ernsting, Michael Howell, and Kevin Wilson

Non-Members Present: Dr. David Chung, MD, Joann Emge, Lisa Ernsting, Lisa Rutledge, and Kelsey Diskey

The meeting was called to order at 5:05 PM by Mr. Clendenin.

Item	Action
<p>Interim Secretary</p> <ul style="list-style-type: none"> Mr. Clendenin shared the absence of the Secretary and acknowledged that Ms. Kerens agreed to assume the Secretary’s duties during this meeting. 	<p>Ms. Edmundson motioned to approve Ms. Kerens as the interim secretary. Ms. Gentry-Schlimme seconded. Motion carried.</p>
<p>Introductions</p> <ul style="list-style-type: none"> Ms. Rutledge was introduced as the Revenue Cycle Manager. 	
<p>Minutes</p> <ul style="list-style-type: none"> Approval of the August 16, 2022 minutes. 	<p>Ms. Kerens motioned to approve the August 16, 2022 minutes. Ms. Gentry-Schlimme seconded. Motion carried.</p>
<p>Financials</p> <ul style="list-style-type: none"> Mr. Clendenin shared the treasurer’s report. Ms. Ernsting shared the financial report for August 2022. 	<p>Ms. Kerens motioned to approve the treasurer’s report subject to audit. Ms. Hapke seconded. Motion carried.</p>
<p>Physician’s Report</p> <ul style="list-style-type: none"> Dr. Chung shared that the Med Surg unit has been busy with a variety of illness, mainly non-COVID related illness, but has included some patients recovering from COVID. The average census has been about 13-14, with about 10-11 inpatients. Transferring patients to other facilities continues to be an issue due to staffing at other facilities. Flu shots will be available in the clinics very soon. The CDC recommends receiving the vaccine prior to October 31. The vaccines contain all three strains of the flu. High dose vaccines are recommended for individuals age 65 and older. If a high dose vaccine is not available, then it’s ok to receive a regular dose vaccine. Flu and COVID vaccines can be received at the same time, and it’s recommended to receive high dose flu vaccine in a separate arm than the COVID vaccine. The lethality of COVID has decreased from the original strain of 15.1% to the current strain of 4.9%. COVID vaccines are available for children age 6 months and older. Paxlovid is still available to treat COVID. Dr. Chung shared the 	

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<p>Randolph county report card in terms of child vaccines dated September 5, 2022. Dr. Chung will be on the radio in October to discuss the COVID vaccines to encourage COVID vaccines for seniors and everyone who is eligible. Being proactive and getting vaccines can help in preventing deaths.</p> <ul style="list-style-type: none"> • New bivalent vaccines are available locally and locations to receive them can be found at vaccines.gov. Both Pfizer and Moderna bivalent vaccines available for individuals age 12 and older. The COVID vaccine lasts about 3-6 months and brands can be interchanged. The new bivalent vaccine can only be offered as a booster, not as part of the original vaccine series. With the new bivalent vaccine, there is inconclusive data showing that switching brands is more beneficial. There is an alternative COVID vaccine brand called Novavax that is available to individuals who prefer a vaccine without mRNA. • No cases of Monkey pox have been reported in Randolph County to date. Individuals usually have flu-like symptoms before getting a rash that looks like Chicken Pox. If patients present with a rash, they should remain in their car because it transmitted by a direct contact. To confirm the disease, a skin swab of the rash is sent to Quest. There are no Monkey Pox vaccines available at this time, however, it is very rare to die from monkey pox. Chicago had a lot of cases. 	
<p>CEO Report</p> <ul style="list-style-type: none"> • Ms. Emge shared the CEO report. 	
<p>Executive Session</p> <ul style="list-style-type: none"> • Ms. Rutledge left the meeting at 5:10 PM. • Ms. Ernsting and Dr. Chung left the meeting at 6:01 PM. 	<p>Ms. Edmundson motioned to go into Executive Session at 6:01 PM for the purpose of discussing employee matters. Ms. Hapke seconded. Motion carried.</p>
<p>Regular Session</p>	<p>Mr. Haury motioned to return to Regular Session at 6:12 PM. Ms. Gentry-Schlimme seconded. Motion carried.</p>
<p>Committee Reports</p> <p><u>Finance Committee</u></p> <ul style="list-style-type: none"> • Mr. Clendenin shared information from the Finance Committee Meeting. <p><u>Quality Council</u></p> <ul style="list-style-type: none"> • The Quality Council Meeting information was reviewed. <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> • The Medical Staff credentialing applications were reviewed. 	<p>See New Business for actions with regard to committee reports.</p>

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<p><u>Joint Conference</u></p> <ul style="list-style-type: none"> Ms. Emge shared information from the Joint Conference Committee Meeting. 	
<p>Unfinished Business – None</p>	
<p>New Business</p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ul style="list-style-type: none"> March 17, 2015 March 19, 2019 March 16, 2021 March 15, 2022 August 16, 2022 <p><u>Approval of Medical Staff Credentialing</u></p> <ul style="list-style-type: none"> Appointments: <ol style="list-style-type: none"> Jennifer Schroeder, CRNA – Anesthesia Jonathan Vonk, MD – Radiology Re-Appointments: <ol style="list-style-type: none"> Lori Beth Helmers, APRN – Cardiology Timothy Mikesell, MD – Radiology Linda Passini, CRNA – Anesthesia Jeffry Peterson, CRNA – Anesthesia Lincoln Shenje, MD – Cardiology Christine Walthes, APRN – Cardiology Abby Woods, APRN – Hospitalist Withdrawal of Privileges: <ol style="list-style-type: none"> Mark Goergen, MD – Radiology – Effective 01/04/2022 Ronald Grady, MD – Pediatric Cardiology – Effective 09/15/2022 	<p>Ms. Gentry-Schlimme motioned to approve the August 16, 2022 Executive Session minutes. Ms. Hapke seconded. Motion carried.</p> <p>Ms. Kerens motioned to defer the following Executive Session minutes:</p> <ul style="list-style-type: none"> March 17, 2015 March 19, 2019 March 16, 2021 March 15, 2022 <p>Ms. Hapke seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve the appointment applications and the re-appointment applications as listed. Ms. Gentry-Schlimme seconded. Motion carried.</p>

Item	Action
<p><u>Approval of Expenditures</u></p> <ul style="list-style-type: none"> • Provider Enrollment with Payors • Vital Sign Monitors for Surgery (3) • Training Simulation Manikin • Security Camera Upgrade • The Center – Replacement of Track & Half of Rubber Flooring • New Dietary Cook Line – Cooktop, Fryer, Table • Coulterville Medical Clinic Renovation – Flooring • Bradbury Clinic Renovation – Flooring • Interim Placement of Controller 	<p>Mr. Clendenin motioned to approve the 2-year contract with ICAHN for Provider Enrollment with Payors at a cost of \$1,500.00 per month retainer, as well as additional fees for new providers and new payor contracts. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the purchase of 3 vital sign monitors for the surgery department at a cost of \$34,405.30. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the purchase of a training simulation manikin at a cost of \$11,753.59, utilizing \$3,897.16 in Trauma Funding. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the security camera upgrade at a cost of \$49,250.00. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the replacement of the track and half of the rubber flooring at The Center at a cost of \$23,267.00. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the US Foods bid for the purchase of a new dietary cook line, including cooktop, fryer, and table at a cost of \$25,689.55. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the RFC bid for flooring for the Coulterville Medical Clinic renovation at a cost of \$50,711.00. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the RFC bid for flooring for the Bradbury Clinic renovation at a cost of \$33,987.00. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the 13-week agreement with Mission Search Contract Services, Inc. for the placement of an interim controller at a cost of \$7,125.00 per month, plus housing at a cost of \$1,550.00 per month. Ms. Kerens seconded.</p>

Item	Action
<ul style="list-style-type: none"> • Interim Placement of Revenue Cycle Manager • Point Core Group Purchasing Collaboration • Grant Writer • Online Learning Management System • Pyxis Upgrade – Med/Surg & Med Refrigerator (3) • Patient Satisfaction Surveys 	<p>Mr. Clendenin motioned to approve the 12-week agreement with TruBridge, LLC for the placement of an interim revenue cycle manager at a cost of \$55,446.00, plus gas. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the 5-year agreement with Point Core for group purchasing collaboration, which in. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the Innovative Funding Partners agreement for the service of grant writer at a cost of \$20,250.00. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the 2-year contract with Cornerstone for an online learning management system at a cost of \$19,987.00 for year one and \$20,561.11 for year two. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the Pyxis upgrade, including Med/Surg and three medication refrigerators at a cost of \$3,849.00/month. Ms. Kerens seconded.</p> <p>Mr. Clendenin motioned to approve the 2-year contract with Patient Satisfaction Surveys at a cost of \$26,846.00 for year one and \$25,676.00 for year two. Ms. Kerens seconded.</p> <p>Roll Call was applied for the expenditures as motioned for approval above:</p> <ul style="list-style-type: none"> • John Clendenin: Yay • Tyra Edmundson: Yay • Jessica Gentry-Schlimme: Yay • Kay Hapke: Yay • Chris Haury: Yay • Claudia Kerens: Yay <p>All present members of the Board of Directors were in consensus to approve the expenditures as motioned for approval above. Motions carried.</p>
<p><u>Approval of Contracts</u></p> <ol style="list-style-type: none"> 1. Red Bud Regional Hospital Amendment 2. Pulmonary Consultants, Inc. Agreement 	<p>Ms. Gentry-Schlimme motioned to approve the Red Bud Regional Hospital Amendment and Pulmonary Consultants, Inc. Agreement as presented. Ms. Edmundson seconded. Motion carried.</p>

Item	Action
<u>Approval of QAPI Corrective Action Plans</u>	Ms. Hapke motioned to approve the QAPI Corrective Action Plans. Mr. Haury seconded. Motion carried.
<u>Approval of Tax Levy Ordinance (No. 193)</u>	Ms. Kerens motioned to approve the Tax Levy Ordinance (No. 193). Mr. Haury seconded. Roll Call was applied for approval: <ul style="list-style-type: none"> • John Clendenin: Yay • Tyra Edmundson: Yay • Jessica Gentry-Schlimme: Yay • Kay Hapke: Yay • Chris Haury: Yay • Claudia Kerens: Yay All present members of the Board of Directors were in consensus to approve Tax Levy Ordinance (No. 193). Motion carried.
<u>Approval of Medical Staff Rules & Regulations</u>	Ms. Kerens motioned to approve the Medical Staff Rules & Regulations. Ms. Hapke seconded. Motion carried.
<u>Approval of Therapeutics & Diet Manual</u>	Mr. Haury motioned to approve the Therapeutics & Diet Manual as presented. Ms. Kerens seconded. Motion carried.
Adjournment	Ms. Kerens motioned to adjourn at 6:24 PM. Ms. Edmundson seconded. Motion carried.

John Clendenin, Vice Chairman of the Board

Claudia Kerens, Interim Secretary of the Board