

**SPARTA COMMUNITY HOSPITAL DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

The regular monthly meeting of the Board of Directors was held on July 18, 2023 at Broadway Plaza in Room A of the Auxiliary Building.

**Members Present Included:** John Clendenin, Dennis Ernsting, Jesica Gentry-Schlimme, Kay Hapke, Chris Haury, Michael Howell, Claudia Kerens, and Kevin Wilson

**Members Absent:** Tyra Edmundson

**Non-Members Present:** Dr. Russell Coulter, MD, Joann Emge, Lisa Ernsting, Paul Mueller, and Kelsey Diskey

The meeting was called to order at 5:06 PM by Mr. Clendenin.

Item	Action
<b>Public Comment</b> – None	
<b>Education</b> <ul style="list-style-type: none"> <li>• Medical &amp; Organization-Specific Acronyms &amp; Abbreviations for Board Members</li> </ul>	
<b>Minutes</b> <ul style="list-style-type: none"> <li>• Approval of the June 20, 2023 minutes.</li> </ul>	Ms. Kerens motioned to approve the June 20, 2023 minutes. Ms. Hapke seconded. Motion carried.
<b>Financials</b> <ul style="list-style-type: none"> <li>• Mr. Howell shared the treasurer’s report.</li> <li>• Ms. Ernsting shared the financial report for June 2023.</li> </ul>	Ms. Kerens motioned to approve the treasurer’s report subject to audit. Ms. Gentry-Schlimme seconded. Motion carried.
<b>Physician’s Report</b> <ul style="list-style-type: none"> <li>• Dr. Coulter shared that the hospital has been busy with Swingbed patients, some being long-term.</li> <li>• The last COVID inpatient was in March 2023.</li> <li>• Insurance approval and governmental regulations continue to cause difficulty for pre-authorizations of medications and utilization review of hospital stays.</li> <li>• The new vaccinations for RSV will be available this fall. RSV is harmful to infants and the elderly, and vaccinations are highly recommended in nursing homes.</li> <li>• Flu vaccinations will be available soon as well.</li> <li>• A final recommendation on COVID vaccination boosters is not yet available at this time.</li> <li>• New Alzheimer’s injectable drugs have been introduced recently for patients with mild disease. Risks include brain bleeding among other possible side effects. The drugs slow the effects of the disease by a few months and require advance testing to confirm the diagnosis of Alzheimer’s disease versus another dementia.</li> </ul>	

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<ul style="list-style-type: none"> <li>Mr. Howell shared that during the Joint Conference Committee meeting, Dr. Amy Eppstein, MD shared an update about Lead Risk and Testing. The prevalence of lead exposure has increased in the state of Illinois over the last few years, therefore, IDPH has updated the list of high-risk zip codes, which now includes most of Randolph County and surrounding counties, effective July 1, 2023. With updates to these forms, back-to-school testing requirements may change in our area.</li> </ul>	
<p><b>CEO Report</b></p> <ul style="list-style-type: none"> <li>Ms. Emge shared the CEO report.</li> </ul>	
<p><b>Executive Session</b></p> <ul style="list-style-type: none"> <li>Dr. Coulter, Ms. Ernsting &amp; Mr. Mueller left the meeting at 5:43 PM.</li> </ul>	<p>Mr. Ernsting motioned to go into Executive Session at 5:43 PM for the purpose of discussing litigation and employee matters. Ms. Kerens seconded. Motion carried.</p>
<p><b>Regular Session</b></p>	<p>Ms. Kerens motioned to return to Regular Session at 5:52 PM. Ms. Hapke seconded. Motion carried.</p>
<p><b>Committee Reports</b></p> <p><u>Quality Council</u></p> <ul style="list-style-type: none"> <li>The Quality Council Meeting information was reviewed.</li> </ul> <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> <li>The Medical Staff credentialing applications were reviewed.</li> </ul> <p><u>Joint Conference Committee</u></p> <ul style="list-style-type: none"> <li>Mr. Howell shared information from the Joint Conference meeting.</li> </ul>	<p>See New Business for actions with regard to committee reports.</p>
<p><b>Unfinished Business – None</b></p>	
<p><b>New Business</b></p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ul style="list-style-type: none"> <li>January 20, 2015</li> <li>January 19, 2021</li> <li>July 19, 2022</li> <li>January 17, 2023</li> <li>June 20, 2023</li> </ul>	<p>Ms. Kerens motioned to approve the June 20, 2023 Executive Session minutes. Ms. Gentry-Schlimme seconded. Motion carried.</p> <p>Ms. Kerens motioned to defer the January 20, 2015 and January 19, 2021 Executive Session minutes. Ms. Gentry-Schlimme seconded. Motion carried.</p>

Item	Action
<p data-bbox="107 269 617 297"><u>Approval of QAPI Corrective Action Plans</u></p> <p data-bbox="107 370 585 397"><u>Approval of Medical Staff Credentialing</u></p> <ul data-bbox="155 407 1014 1040" style="list-style-type: none"> <li data-bbox="155 407 380 435">• Appointments: <ol data-bbox="249 440 774 505" style="list-style-type: none"> <li data-bbox="249 440 774 467">1. Urav Shah, MD – Pediatric Cardiologist</li> <li data-bbox="249 472 716 505">2. Logan Taylor, CRNA – Anesthesia</li> </ol> </li> <li data-bbox="155 545 422 573">• Re-Appointments: <ol data-bbox="249 578 774 773" style="list-style-type: none"> <li data-bbox="249 578 774 605">1. Ziya Baghmanli, MD – General Surgery</li> <li data-bbox="249 610 669 638">2. Regina Chiu, MD – Cardiology</li> <li data-bbox="249 643 653 670">3. Murray McGrady, MD – ENT</li> <li data-bbox="249 675 758 703">4. Mark D. Preuss, MD – Family Practice</li> <li data-bbox="249 708 758 735">5. Danielle Scott, PA-C – Family Practice</li> <li data-bbox="249 740 701 773">6. Holly Wilke, CRNA – Anesthesia</li> </ol> </li> <li data-bbox="155 813 506 841">• Withdrawal of Privileges: <ol data-bbox="249 846 1014 1040" style="list-style-type: none"> <li data-bbox="249 846 951 873">1. Jason Kramer, MD – Radiology – Effective 02/04/2023</li> <li data-bbox="249 878 999 906">2. Timothy Mikesell, MD – Radiology – Effective 02/13/2023</li> <li data-bbox="249 911 1014 938">3. Hima Bindu Avutu, MD – Radiology – Effective 04/30/2023</li> <li data-bbox="249 943 957 971">4. Steven Reeves, MD – Pathology – Effective 05/15/2023</li> <li data-bbox="249 976 894 1003">5. Jennifer Schroeder, CRNA – Effective 06/01/2023</li> <li data-bbox="249 1008 863 1040">6. Jennifer Demsar, APRN – Effective 10/30/2023</li> </ol> </li> </ul> <p data-bbox="107 1081 415 1109"><u>Approval of Expenditures</u></p> <ul data-bbox="155 1114 1050 1414" style="list-style-type: none"> <li data-bbox="155 1114 569 1141">• Radiology Room Replacement</li> <li data-bbox="155 1219 583 1247">• Data Circuit Speed Adjustments</li> <li data-bbox="155 1349 1050 1414">• Microsoft Licensing – Re-Up for Operating Systems, Databases &amp; User Licensing</li> </ul>	<p data-bbox="1178 139 1969 228">Ms. Kerens motioned to release the July 19, 2022 and January 17, 2023 Executive Session minutes. Ms. Gentry-Schlimme seconded. Motion carried.</p> <p data-bbox="1178 269 1948 334">Ms. Kerens motioned to approve and accept the QAPI Corrective Action Plans. Ms. Gentry-Schlimme seconded. Motion carried.</p> <p data-bbox="1178 375 1997 464">Ms. Hapke motioned to approve the appointment application(s) and re-appointment application(s) listed. Mr. Ernsting seconded. Motion carried.</p> <p data-bbox="1178 1081 1969 1179">Mr. Howell motioned to approve the Radiation Services bid for the AGFA New Unit &amp; Refurbished GE Portable Unit at a cost of \$161,290.00. Ms. Hapke seconded.</p> <p data-bbox="1178 1219 1997 1317">Mr. Howell motioned to approve the Data Circuit Speed Adjustments through ClearwaveFiber at a cost of \$3,995.00/month for a 36-month term utilizing USAC funding. Ms. Hapke seconded.</p> <p data-bbox="1178 1349 1997 1446">Mr. Howell motioned to approve the Microsoft Licensing bid from CDW for Re-Up for Operating Systems, Databases &amp; User Licensing at a cost of \$123,775.66. Ms. Hapke seconded.</p>

Item	Action
<ul style="list-style-type: none"> <li>• Microsoft Licensing – Adjustment of Current Annual Microsoft Office Licensing Company &amp; Amended Services</li> <li>• UPS Replacement Parts</li> <li>• Courier Van</li> </ul> <p><u>Approval of Contracts</u></p> <ol style="list-style-type: none"> <li>1. Amendments to Provider Employment Agreements: <ol style="list-style-type: none"> <li>a. Karen Chamness, PA-C</li> <li>b. Dr. Amy Eppstein, MD</li> <li>c. Dr. Maxwell Hayden, DPM</li> <li>d. Ashley Hundelt, APRN</li> <li>e. Carrie Lutman, APRN</li> <li>f. Nickie Murphy, APRN</li> <li>g. Jordan Priebe, APRN</li> <li>h. Tyler Tanzyus, APRN</li> <li>i. Abby Woods, APRN</li> </ol> </li> </ol> <p><u>Approval of Appropriation Ordinance (Ordinance No. 196)</u></p>	<p>Mr. Howell motioned to approve the Microsoft Licensing quote from Softchoice for Office Licensing Adjustment &amp; Amended Services at a cost of \$139,686.84 annually. Ms. Hapke seconded.</p> <p>Mr. Howell motioned to approve the DC Group, Inc. quote for UPS Replacement Parts at a cost of \$28,842.50. Ms. Hapke seconded.</p> <p>Mr. Howell motioned to waive public bidding and approve the quote from Menard Auto Sales, Inc. for the 2022 Ram Promaster City Wagon at a cost of \$35,765.00. Ms. Hapke seconded.</p> <p>Roll Call was applied for the expenditure(s) as motioned for approval above:</p> <ul style="list-style-type: none"> <li>• John Clendenin: Yay</li> <li>• Dennis Ernsting: Yay</li> <li>• Jessica Gentry-Schlimme: Yay</li> <li>• Kay Hapke: Yay</li> <li>• Chris Haury: Yay</li> <li>• Michael Howell: Yay</li> <li>• Claudia Kerens: Yay</li> <li>• Kevin Wilson: Yay</li> </ul> <p>All present members of the Board of Directors were in consensus to approve the expenditure(s) as motioned for approval above. Motion(s) carried.</p> <p>Ms. Kerens motioned to approve the amendments to employment agreements for the providers listed. Mr. Haury seconded. Motion carried.</p> <p>Mr. Howell motioned to approve the Appropriation Ordinance (No. 196). Mr. Wilson seconded. Motion carried.</p>

Item	Action
<p><b>Approval of Board Committees for FY2024</b></p> <ul style="list-style-type: none"> <li>• Mr. Clendenin recommended the following committees: <ul style="list-style-type: none"> <li>○ Finance Committee <ul style="list-style-type: none"> <li>▪ Michael Howell</li> <li>▪ Dennis Ernsting</li> <li>▪ John Clendenin</li> <li>▪ Chris Haury</li> </ul> </li> <li>○ Credentialing Committee <ul style="list-style-type: none"> <li>▪ Kay Hapke</li> <li>▪ Tyra Edmundson</li> </ul> </li> <li>○ Joint Conference <ul style="list-style-type: none"> <li>▪ John Clendenin</li> <li>▪ Dennis Ernsting</li> </ul> </li> <li>○ Quality Management <ul style="list-style-type: none"> <li>▪ Jessica Gentry-Schlimme</li> <li>▪ Kevin Wilson</li> <li>▪ Kay Hapke</li> </ul> </li> <li>○ Personnel Committee <ul style="list-style-type: none"> <li>▪ Jessica Gentry-Schlimme</li> <li>▪ Claudia Kerens</li> <li>▪ Chris Haury</li> <li>▪ John Clendenin</li> </ul> </li> <li>○ Marketing &amp; Public Relations <ul style="list-style-type: none"> <li>▪ Claudia Kerens</li> <li>▪ Tyra Edmundson</li> </ul> </li> </ul> </li> </ul>	<p>Ms. Gentry-Schlimme motioned to approve the recommendations of Mr. Clendenin for the FY2024 Board Committees listed. Ms. Hapke seconded. Motion carried.</p>
<p><b>Adjournment</b></p>	<p>Mr. Ernsting motioned to adjourn at 6:03 PM. Mr. Howell seconded. Motion carried.</p>

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John Clendenin, Chairman of the Board

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Kevin Wilson, Secretary of the Board