

## SPARTA COMMUNITY HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING MINUTES

The regular monthly meeting of the Board of Directors was held on August 15, 2023 at Broadway Plaza in Room A of the Auxiliary Building.

**Members Present Included:** John Clendenin, Tyra Edmundson, Dennis Ernsting, Jessica Gentry-Schlimme, Kay Hapke, Chris Haury, Claudia Kerens, and Kevin Wilson

**Members Absent:** Michael Howell

**Non-Members Present:** Dr. Russell Coulter, MD, Joann Emge, Lisa Ernsting, Angie Oathout, and Kelsey Diskey

The meeting was called to order at 5:05 PM by Mr. Clendenin.

Item	Action
<b>Public Comment – None</b>	
<b>Education</b> <ul style="list-style-type: none"> <li>Annual Nurse Staffing Acuity Report by Lori Clinton, CNE</li> </ul>	
<b>Minutes</b> <ul style="list-style-type: none"> <li>Approval of the July 18, 2023 minutes.</li> </ul>	Ms. Gentry-Schimme motioned to approve the July 18, 2023 minutes. Ms. Kerens seconded. Motion carried.
<b>Financials</b> <ul style="list-style-type: none"> <li>Ms. Ernsting shared the treasurer’s report and financial report for July 2023.</li> </ul>	Ms. Kerens motioned to approve the treasurer’s report subject to audit. Ms. Hapke seconded. Motion carried.
<b>Physician’s Report</b> <ul style="list-style-type: none"> <li>Dr. Coulter shared that Med/Surg is staying fairly busy.</li> <li>Two COVID cases have been hospitalized in the past month for treatment.</li> <li>The RSV vaccination is anticipated to be available in September 2023 and is recommended for those over the age of 65 and those immunocompromised.</li> </ul>	
<b>CEO Report</b> <ul style="list-style-type: none"> <li>Ms. Emge shared the CEO report.</li> <li>Ms. Oathout shared the Annual Quality Report with Critical Access Hospital (“CAH”) Advisory Committee Recommendations.</li> </ul>	
<b>Executive Session</b> <ul style="list-style-type: none"> <li>Ms. Clinton left the meeting at 5:19 PM.</li> <li>Ms. Ernsting &amp; Dr. Coulter left the meeting at 6:03 PM.</li> <li>Ms. Oathout left the meeting at 6:10 PM.</li> </ul>	Ms. Kerens motioned to go into Executive Session at 6:03 PM for the purpose of discussing litigation and employee matters. Mr. Wilson seconded. Motion carried.
<b>Regular Session</b>	Ms. Kerens motioned to return to Regular Session at 6:23 PM. Mr. Wilson seconded. Motion carried.

Item	Action
<p><b>Committee Reports</b></p> <p><u>Quality Council</u></p> <ul style="list-style-type: none"> <li>The Quality Council Meeting information was reviewed.</li> </ul> <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> <li>The Medical Staff credentialing applications were reviewed.</li> </ul>	<p>See New Business for actions with regard to committee reports.</p>
<p><b>Unfinished Business – None</b></p>	
<p><b>New Business</b></p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ol style="list-style-type: none"> <li>August 19, 2014</li> <li>February 17, 2015</li> <li>February 19, 2019</li> <li>February 18, 2020</li> <li>August 18, 2020</li> <li>August 17, 2021</li> <li>February 15, 2022</li> <li>August 16, 2022</li> <li>February 21, 2023</li> <li>July 18, 2023</li> </ol> <p><u>Approval of QAPI Corrective Action Plans</u></p> <p><u>Approval of Medical Staff Credentialing</u></p> <ul style="list-style-type: none"> <li>Appointments: <ol style="list-style-type: none"> <li>Michael Mengarelli, DO – Emergency Medicine</li> </ol> </li> <li>Re-Appointments: <ol style="list-style-type: none"> <li>Maxwell Hayden, DPM – Podiatry</li> <li>Ronald Hublall, MD – Radiology</li> <li>Vinaya Mulkareddy, MD – Cardiology</li> <li>Clarence Reilly, MD – Radiology</li> <li>Terence Wade, MD – Radiology</li> <li>Vanessa Williams, MD – Endocrinology</li> </ol> </li> </ul>	<p>Ms. Hapke motioned to approve the July 18, 2023 Executive Session minutes. Mr. Gentry-Schilmme seconded. Motion carried.</p> <p>Ms. Kerens motioned to defer the following Executive Session minutes:</p> <ul style="list-style-type: none"> <li>August 19, 2014</li> <li>February 17, 2015</li> <li>February 19, 2019</li> <li>August 17, 2021</li> <li>February 15, 2022</li> <li>August 16, 2022</li> <li>February 21, 2023</li> </ul> <p>and to release the February 18, 2020 and August 18, 2020 Executive Session minutes. Mr. Wilson seconded. Motion carried.</p> <p>Mr. Haury motioned to approve and accept the QAPI Corrective Action Plans. Ms. Gentry-Schlimme seconded. Motion carried.</p> <p>Ms. Hapke motioned to approve the appointment application(s) and re-appointment application(s) listed. Ms. Gentry-Schlimme seconded. Motion carried.</p>

Item	Action
<ul style="list-style-type: none"> <li>Withdrawal of Privileges:               <ol style="list-style-type: none"> <li>Stephen Brown, MD – Emergency Medicine – 07/20/2023 Privileges Lapsed</li> </ol> </li> </ul> <p><u>Approval of Expenditures</u></p> <ul style="list-style-type: none"> <li>UPDATE: Microsoft Licensing – Re-Up for Operating Systems, Databases &amp; User Licensing</li> <li>T-System Amendment/License Agreement</li> <li>Cardio/Pulmonary Rehab Equipment</li> <li>3M Software/Service Agreement</li> <li>OR Stretchers</li> <li>Medicus Recruiting Agreement</li> </ul>	<p>Mr. Haury motioned to approve the updated quote from SoftChoice at a cost of \$121,897.14 for Microsoft Licensing Re-Up for Operating Systems, Databases &amp; User Licensing. Mr. Ernsting seconded.</p> <p>Mr. Haury motioned to approve the T-System Amendment/License Agreement for a total cost of \$140,317.27 for the 3-year term. Mr. Ernsting seconded.</p> <p>Mr. Haury motioned to approve the Cardio/Pulmonary Rehab Equipment of 9 items for a total cost of \$37,661.78 to be reimbursed by grant funding. Mr. Ernsting seconded.</p> <p>Mr. Haury motioned to approve the 3M Software/Service Agreement for 3 years for a total cost of \$41,088.32 for Year 1, with an increase in Years 2-3 not to exceed 5%. Mr. Ernsting seconded.</p> <p>Mr. Haury motioned to approve the Stryker quote for three (3) OR Stretchers for a total cost of \$23,240.10. Mr. Ernsting seconded.</p> <p>Mr. Haury motioned to approve the Medicus Recruiting Agreement of 1-year for a cost of \$42,000.00 for completion and an additional \$5,000.00 bonus for completion in 120 days. Mr. Ernsting seconded.</p> <p>Roll Call was applied for the expenditure(s) as motioned for approval above:</p> <ul style="list-style-type: none"> <li>John Clendenin: Yay</li> <li>Tyra Edmundson: Yay</li> <li>Dennis Ernsting: Yay</li> <li>Jesica Gentry-Schlimme: Yay</li> <li>Kay Hapke: Yay</li> <li>Chris Haury: Yay</li> <li>Claudia Kerens: Yay</li> <li>Kevin Wilson: Yay</li> </ul> <p>All present members of the Board of Directors were in consensus to approve the expenditure(s) as motioned for approval above. Motion(s) carried.</p>

Item	Action
<u>Approval of Contracts</u> 1. Jennifer Demsar, APRN – Part-Time Employment Agreement  <u>Approval of Tax Levy Ordinance (No. 197)</u>  <u>Approval of Employee Tax Credit (“ERC”) Proposal</u>  <u>Approval of Pharmacy &amp; Therapeutics Committee Minutes</u>  <u>Approval of Date Change of September 19, 2023 Board of Directors Meeting</u>	Ms. Kerens motioned to approve the standard part-time employment agreement for Jennifer Demsar, APRN. Ms. Hapke seconded. Motion carried.  Mr. Ernsting motioned to approve the Tax Levy Ordinance (No. 197). Mr. Wilson seconded. Motion carried.  Ms. Gentry-Schilmme motioned to approve the Employee Tax Credit (“ERC”) Proposal from EZ-ERC LLC. Ms. Kerens seconded. Motion carried.  Ms. Kerens motioned to approve the Pharmacy & Therapeutics Committee Minutes for second calendar quarter of 2023. Ms. Gentry-Schilmme seconded. Motion carried.  Ms. Hapke motioned to approve the Date Change of September 19, 2023 Board of Directors Meeting to September 26, 2023. Mr. Wilson seconded. Motion carried.
<b>Adjournment</b>	Ms. Hapke motioned to adjourn at 6:39 PM. Mr. Wilson seconded. Motion carried.

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John Clendenin, Chairman of the Board

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Kevin Wilson, Secretary of the Board