

## SPARTA COMMUNITY HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING MINUTES

The regular monthly meeting of the Board of Directors was held on December 19, 2023 at Broadway Plaza in Room A of the Auxiliary Building.

**Members Present Included:** John Clendenin, Dennis Ernsting, Jesica Gentry-Schlimme, Kay Hapke, Chris Haury, Michael Howell, and Claudia Kerens

**Members Absent:** Kevin Wilson and Tyra Edmundson

**Non-Members Present:** Dr. Russell Coulter, MD, Joann Emge, Lisa Ernsting, Paul Mueller, Angie Oathout, and Alisha Otten

The meeting was called to order at 5:11 PM by Mr. Clendenin.

Item	Action
<b>Interim Secretary</b> <ul style="list-style-type: none"> <li>Mr. Clendenin shared the absence of the Secretary and acknowledged that Ms. Kerens agreed to assume the Secretary's duties during this meeting.</li> </ul>	MH motioned to approve Ms. Kerens as the interim secretary. KH seconded. Motion carried.
<b>Public Comment</b> – None	
<b>Minutes</b> <ul style="list-style-type: none"> <li>Approval of the November 21, 2023 minutes.</li> </ul>	CK motioned to approve the November 21, 2023 minutes with the correction to the date of the deferred minutes for November 16, 2021. MH seconded. Motion carried.
<b>Financials</b> <ul style="list-style-type: none"> <li>Mr. Howell shared the treasurer's report.</li> <li>Ms. Ernsting shared the financial report for December 2023.</li> </ul>	Ms. Kerens motioned to approve the treasurer's report subject to audit. Ms. Hapke seconded. Motion carried.
<b>Physician's Report</b> <ul style="list-style-type: none"> <li>Dr. Coulter shared: <ul style="list-style-type: none"> <li>Information about Medicare Wellness visits.</li> <li>There have been a lot of COVID cases throughout the community along with a couple of hospitalizations.</li> </ul> </li> </ul>	
<b>CEO Report</b> <ul style="list-style-type: none"> <li>Ms. Emge shared the CEO report.</li> </ul>	
<b>Executive Session</b> <ul style="list-style-type: none"> <li>Ms. Ernsting &amp; Mr. Mueller left the meeting at 5:31 PM.</li> <li>Dr. Coulter left the meeting at 5:31 PM.</li> <li>Ms. Oathout left the meeting at 5:41 PM.</li> </ul>	Ms. Gentry-Schlimme motioned to go into Executive Session at 5:31 PM for the purpose of discussing litigation and personnel matters. Ms. Kerens seconded. Motion carried.
<b>Regular Session</b>	Ms. Gentry-Schlimme motioned to return to Regular Session at 5:50 PM. Ms. Kerens seconded. Motion carried.
<b>Committee Reports</b>	See New Business for actions with regard to committee reports.

Item	Action
<p><u>Finance Committee</u></p> <ul style="list-style-type: none"> <li>Mr. Howell shared information from the Finance Committee Meeting including the discussion of moving the Finance Committee Meeting from quarterly to monthly beginning February 2024.</li> </ul> <p><u>Quality Council</u></p> <ul style="list-style-type: none"> <li>The Quality Council Meeting information was reviewed.</li> </ul> <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> <li>The Medical Staff credentialing applications were reviewed.</li> </ul> <p><u>Joint Conference Committee</u></p> <ul style="list-style-type: none"> <li>Mr. Ernsting shared information from the Joint Conference meeting.</li> </ul>	
<p><b>Unfinished Business</b> – None</p>	
<p><b>New Business</b></p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ol style="list-style-type: none"> <li>December 18, 2018 – <i>Defer</i></li> <li>June 20, 2023 – <i>Defer</i></li> <li>November 21, 2023 – <i>Approval Item</i></li> </ol> <p><u>Approval of QAPI Corrective Action Plans</u></p> <p><u>Approval of Medical Staff Credentialing</u></p> <ul style="list-style-type: none"> <li>Re-Appointments: <ol style="list-style-type: none"> <li>Philip ‘Gabe’ Gomez, MD – Emergency Medicine</li> <li>Carrie Lutman, APRN – Hospitalist</li> </ol> </li> <li>Request for Additional Privileges: <ol style="list-style-type: none"> <li>Robert Bell, MD – Orthopedic Surgery <ol style="list-style-type: none"> <li>Arthroplasties</li> <li>Carpal Tunnel Release</li> <li>Claviclectomy</li> </ol> </li> </ol> </li> </ul>	<p>Mr. Howell motioned to approve the November 21, 2023 Executive Session minutes. Ms. Kerens seconded. Motion carried.</p> <p>Mr. Howell motioned to defer the following Executive Session minutes:</p> <ul style="list-style-type: none"> <li>December 18, 2018</li> <li>June 20, 2023</li> </ul> <p>Ms. Kerens seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve and accept the QAPI Corrective Action Plans. Ms. Hapke seconded. Motion carried.</p> <p>Ms. Hapke motioned to approve the re-appointment application(s) and request for additional privileges listed. Ms. Gentry-Schlimme seconded. Motion carried.</p>

Item	Action
<div><div><div>iv. Hand Surgery Procedures</div><div>v. Nerve Repair</div><div>vi. Tendon Repair</div><div>vii. Tendon Transfer</div><div>viii. Total Shoulder Replacement</div></div></div>	
<div><div><div><div>Approval of Expenditures</div><div><div><div>• IHA (Illinois Hospital Association)<div><div>○ Membership Dues – \$25,390.00</div></div></div></div><div>• IPT (Illinois Provider Trust) – Liability Coverage<div><div>○ Total Contribution – \$686,948.00</div><div>○ Dividend – \$203,823.00</div></div></div><div>• ICT (Illinois Compensation Trust) – Workers Compensation Coverage<div><div>○ Total Contribution – \$168,052.00</div><div>○ Estimated Dividend – \$10,471.00</div></div></div><div>• Zulty’s Phone System Support<div><div>○ Term – 4 years</div><div>○ Cost – \$20,966.28 for term</div></div></div><div>• Cyber Coverage<div><div>○ Cost – \$67,819.00 (-4% ↓ \$2640.00)</div></div></div><div>• Orthopedic Equipment – OR<div><div>○ Cost – \$43,538.94</div></div></div><div>• Survey Solutions – Patient Satisfaction Vendor<div><div>○ Cost – \$37,742.00</div></div></div><div>• Park Place – Network Support<div><div>○ Term – 3 years</div><div>○ Cost – \$55,676.52</div></div></div><div>• Preventative Maintenance Agreement<div><div>○ Boiler, roof top units, chiller<div><div>▪ Cost:<div><div>• Trane – \$52,263.00</div><div>• Johnson Control – \$69,009.00</div></div></div></div></div></div></div></div></div></div></div>	<div>The Finance Committee recommends the approval of the expenditures as listed. Mr. Howell motioned to approve. Ms. Kerens seconded. Motion carried.</div>

Item	Action
<p><u>Approval of Contracts</u></p> <ol style="list-style-type: none"> <li>1. Pathology Service Agreement <ol style="list-style-type: none"> <li>a. Cost – \$3400.00/month – 2 days/month</li> <li>b. Currently Paying</li> <li>c. \$1600.00/month – 4 days/month</li> </ol> </li> <li>2. Dr. Wood’s Amendment</li> <li>3. Deaconess Specialty Services <ol style="list-style-type: none"> <li>a. Dr. Bell <ol style="list-style-type: none"> <li>i. Cost – \$335.00/hour</li> <li>ii. Liability – \$1,346.00/qt</li> </ol> </li> <li>b. Dr. DeGuzman <ol style="list-style-type: none"> <li>i. Cost – \$248.18/hr ↓ \$231.12/hr</li> <li>ii. Liability – \$1,867.00/qt</li> </ol> </li> </ol> </li> </ol> <p><u>Approval of Medical Staff Bylaws Amendments to Article V. Sections 5.1.A, 5.4.A, 5.11.B.</u></p> <p><u>Approval of 2024 Board of Directors Meeting Dates</u></p>	<p>Roll Call was applied for the expenditure(s) as motioned for approval above:</p> <ul style="list-style-type: none"> <li>• John Clendenin: Yay</li> <li>• Dennis Ernsting: Yay</li> <li>• Jessica Gentry-Schlimme: Yay</li> <li>• Kay Hapke: Yay</li> <li>• Chris Haury: Yay</li> <li>• Michael Howell: Yay</li> <li>• Claudia Kerens: Yay</li> </ul> <p>All present members of the Board of Directors were in consensus to approve the expenditure(s) as motioned for approval above. Motion(s) carried.</p> <p>Mr. Haury motioned to approve contracts as listed and discussed in executive session. Ms. Kerens seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve the <i>Medical Staff Bylaws Amendments to Article V. Sections 5.1.A, 5.4.A, 5.11.B.</i> Mr. Haury seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve the 2024 Board of Directors meeting dates. Ms. Hapke seconded. Motion carried.</p>
<b>Adjournment</b>	<p>Ms. Kerens motioned to adjourn at 6:02 PM. Mr. Howell seconded. Motion carried.</p>

---

John Clendenin, Chairman of the Board

---

Claudia Kerens, Interim Secretary of the Board