

**SPARTA COMMUNITY HOSPITAL DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

The regular monthly meeting of the Board of Directors was held on February 20, 2024 at Broadway Plaza in Room A of the Auxiliary Building.

**Members Present Included:** John Clendenin, Dennis Ernsting, Jesica Gentry-Schlimme, Kay Hapke, Chris Haury, Michael Howell, and Kevin Wilson

**Members Absent:** Claudia Kerens and Tyra Edmundson

**Non-Members Present:** Dr. Russell Coulter, MD, Joann Emge, Lisa Ernsting, Paul Mueller, Angie Oathout, Tammy Gamrat (IPT), and Alisha Otten

The meeting was called to order at 6:10 PM by Mr. Clendenin.

Item	Action
<p><b>Introductions</b></p> <ul style="list-style-type: none"> <li>• Joann Emge introduced Tammy Gamrat with IPT, the Organization’s liability carrier.</li> </ul>	
<p><b>Public Comment</b> – None</p>	
<p><b>Education</b></p> <ul style="list-style-type: none"> <li>• Tammy Gamrat – IPT (Liability Carrier) <ul style="list-style-type: none"> <li>○ Risks of Board Membership in a Litigation Prone Society</li> </ul> </li> </ul>	
<p><b>Minutes</b></p> <ul style="list-style-type: none"> <li>• Approval of the January 16, 2024 minutes.</li> </ul>	<p>Ms. Gentry-Schlimme motioned to approve the January 16, 2024 minutes. Ms. Hapke seconded. Motion carried.</p>
<p><b>Financials</b></p> <ul style="list-style-type: none"> <li>• Mr. Howell shared the treasurer’s report.</li> <li>• Ms. Ernsting shared the financial report for January 2024.</li> <li>• Mr. Mueller share information on the current status of the 340B program.</li> </ul>	<p>Mr. Wilson motioned to approve the treasurer’s report subject to audit. Ms. Hapke seconded. Motion carried.</p>
<p><b>Physician’s Report</b></p> <ul style="list-style-type: none"> <li>• Dr. Coulter shared that the hospital census has been up and down with the ER being moderately busy.</li> </ul>	
<p><b>CEO Report</b></p> <ul style="list-style-type: none"> <li>• Ms. Emge shared the CEO report.</li> </ul>	
<p><b>Executive Session</b></p> <ul style="list-style-type: none"> <li>• Ms. Gamrat left the meeting at 6:50 PM.</li> <li>• Ms. Ernsting &amp; Mr. Mueller left the meeting at 7:09 PM.</li> <li>• Dr. Coulter left the meeting at 7:09 PM.</li> <li>• Ms. Oathout left the meeting at 7:16 PM.</li> <li>•</li> </ul>	<p>Mr. Howell motioned to go into Executive Session at 7:09 PM for the purpose of discussing litigation and employee matters. Mr. Wilson seconded. Motion carried.</p>

Item	Action
<p><b>Regular Session</b></p>	<p>Mr. Haury motioned to return to Regular Session at 7:22 PM. Mr. Wilson seconded. Motion carried.</p>
<p><b>Committee Reports</b></p> <p><u>Finance Committee</u></p> <ul style="list-style-type: none"> <li>• Mr. Howell shared information from the Finance Committee Meeting.</li> </ul> <p><u>Quality Council</u></p> <ul style="list-style-type: none"> <li>• The Quality Council Meeting information was reviewed.</li> </ul> <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> <li>• The Medical Staff credentialing applications were reviewed.</li> </ul>	<p>See New Business for actions with regard to committee reports.</p>
<p><b>Unfinished Business – None</b></p>	
<p><b>New Business</b></p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ul style="list-style-type: none"> <li>• August 19, 2014</li> <li>• February 17, 2015</li> <li>• February 19, 2019</li> <li>• August 17, 2021</li> <li>• February 15, 2022</li> <li>• August 16, 2022</li> <li>• February 21, 2023</li> <li>• August 15, 2023</li> <li>• January 21, 2024</li> </ul>	<p>Ms. Gentry Schlimme motioned to approve the January 21, 2024 Executive Session minutes. Ms. Hapke seconded. Motion carried.</p> <p>Mr. Ernsting motioned to defer the following Executive Session minutes:</p> <ul style="list-style-type: none"> <li>• August 19, 2014</li> <li>• February 17, 2015</li> <li>• February 19, 2019</li> <li>• August 17, 2021</li> <li>• February 15, 2022</li> <li>• August 16, 2022</li> <li>• February 21, 2023</li> <li>• August 15, 2023</li> </ul> <p>Mr. Wilson seconded. Motion carried.</p>
<p><u>Approval of QAPI Corrective Action Plans</u></p> <p><u>Approval of Medical Staff Credentialing</u></p> <ul style="list-style-type: none"> <li>• Appointments: <ol style="list-style-type: none"> <li>1. Carl Deetz, MD – Pathology</li> <li>2. Christopher Lipsmeyer, MD – Emergency Medicine</li> </ol> </li> </ul>	<p>Mr. Wilson motioned to approve and accept the QAPI Corrective Action Plans. Ms. Hapke seconded. Motion carried.</p> <p>Ms. Hapke motioned to approve the appointment application(s) and re-appointment application(s) listed. Ms. Gentry Schlimme seconded. Motion carried.</p>

Item	Action
<p>3. Nancy Muller, MD – Pathology</p> <ul style="list-style-type: none"> <li>• Re-Appointments:               <ol style="list-style-type: none"> <li>1. Kavita Erickson, MD – Radiology</li> <li>2. Theodore Gleason, MD – Radiology</li> <li>3. Robert Mecker, MD – Emergency Medicine</li> <li>4. Joseph Specker, CRNA</li> </ol> </li> <li>• Withdrawal of Privileges:               <ol style="list-style-type: none"> <li>1. Stephen Brown, MD – Emergency Medicine – Effective 12/31/2023</li> <li>2. Stephen Chester, MD - Emergency Medicine – Effective 12/31/2023</li> <li>3. Kathryn MacDonald, MD – Emergency Medicine – Effective 12/31/2023</li> </ol> </li> </ul> <p><u>Approval of Expenditures</u></p> <ul style="list-style-type: none"> <li>• Glidescope – ED (<i>enclosed</i>)               <ul style="list-style-type: none"> <li>○ Trauma Funds to be applied</li> <li>○ Cost: \$15,000.05</li> </ul> </li> <li>• Recliners – Med. Surg. (<i>enclosed</i>)               <ul style="list-style-type: none"> <li>○ Cost: \$35,055.29</li> </ul> </li> <li>• Urology Instruments (<i>enclosed</i>)               <ul style="list-style-type: none"> <li>○ Cost: \$22,040.99</li> </ul> </li> <li>• Property Insurance – Pat Reilly to Present (<i>enclosed</i>)               <ul style="list-style-type: none"> <li>○ Cost: \$132,905.00</li> </ul> </li> <li>• Employee Health Plan (<i>enclosed</i>)               <ul style="list-style-type: none"> <li>○ See enclosed for cost</li> </ul> </li> <li>• Device Refresh (<i>enclosed</i>)               <ul style="list-style-type: none"> <li>○ Cost: \$101,616.20</li> </ul> </li> <li>• Sophos Renewal (<i>enclosed</i>)               <ul style="list-style-type: none"> <li>○ Total 4-year cost: \$70,547.89</li> </ul> </li> <li>• IT Antimicrobial Use and Resistance Reporting (<i>enclosed</i>)               <ul style="list-style-type: none"> <li>○ YRI: \$24,150.96</li> <li>○ 5-year cost: \$83,311.99</li> </ul> </li> </ul>	<p>The Finance Committee recommends the approval of the expenditures as listed.</p> <p>Mr. Howell motioned to approve the expenses as listed and discussed during the Finance Committee meeting. Mr. Ernsting seconded. Motion carried.</p>

Item	Action
<ul style="list-style-type: none"> <li>• IRCCO Assessment (ACO) (<i>enclosed</i>) <ul style="list-style-type: none"> <li>○ Cost: \$25,000.00</li> </ul> </li> <li>• Compensation Adjustments as discussed in Executive Session</li> </ul> <p><u>Approval of Contracts</u></p> <ol style="list-style-type: none"> <li>1. Kerry James, OPAC – First Assist for Dr. Bell</li> <li>2. Southwestern Community Health – MOU for Billed Patient Services (enclosed)</li> </ol> <p><u>Approval of Pharmacy &amp; Therapeutics Committee Minutes</u></p> <p><u>Approval of Directors</u></p> <ol style="list-style-type: none"> <li>1. Director of Safety Committee – Dan Walker</li> <li>2. Director of Quality/Risk Management/Infection Control – Angie Oathout</li> <li>3. HIPAA Security Officer – Travis Boyd</li> <li>4. HIPAA Privacy &amp; Compliance Officer – Susan Gutjahr</li> <li>5. Chief Nursing Executive – Lori Clinton</li> <li>6. Directors of Antibiotic Stewardship Committee – Russell Coulter, MD &amp; Quenci Peper, PharmD</li> </ol> <p><u>Approval of MOU with Southwestern Community Health for Billed Services</u></p>	<p>Roll Call was applied for the expenditure(s) as motioned for approval above:</p> <ul style="list-style-type: none"> <li>• John Clendenin: Yay</li> <li>• Dennis Ernsting: Yay</li> <li>• Jessica Gentry-Schlimme: Yay</li> <li>• Kay Hapke: Yay</li> <li>• Chris Haury: Yay</li> <li>• Michael Howell: Yay</li> <li>• Kevin Wilson: Yay</li> </ul> <p>All present members of the Board of Directors were in consensus to approve the expenditure(s) as motioned for approval above. Motion(s) carried.</p> <p>Mr. Howell motioned to approve contracts as listed and discussed in executive session. Ms. Hapke seconded. Motion carried.</p> <p>Ms. Gentry Schlimme motioned to approve the Pharmacy &amp; Therapeutics Committee Minutes for the fourth calendar quarter of 2023. Mr. Wilson seconded. Motion carried.</p> <p>Mr. Haury motioned to approve the Directors listed. Ms. Gentry Schlimme seconded. Motion carried.</p> <p>Mr. Wilson motioned to approve the MOU with Southwestern Community Health for Billed Services as presented. Mr. Haury seconded. Motion Carried.</p>

Item	Action
<u>Approval of <i>Medical Staff Rules and Regulations</i> Updates to <i>Section 2.5(A, B, and D.)</i> and the Addition of <i>Section 6.9(K. f.)</i></u>	Mr. Howell motioned to approve the <i>Medical Staff Rules and Regulations</i> Updates to <i>Section 2.5(A, B, and D.)</i> and the Addition of <i>Section 6.9(K. f.)</i> . Mr. Haury seconded. Motion carried.
<b>Adjournment</b>	Mr. Wilson motioned to adjourn at 7:34 PM. Ms. Gentry Schlimme seconded. Motion carried.

\_\_\_\_\_  
John Clendenin, Chairman of the Board

\_\_\_\_\_  
Kevin Wilson, Secretary of the Board