

# SPARTA COMMUNITY HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING MINUTES

The regular monthly meeting of the Board of Directors was held on May 20, 2025 at Broadway Plaza in Room A of the Auxiliary Building.

**Members Present Included:** John Clendenin, Dennis Ernsting, Jesica Gentry-Schlimme, Kay Hapke, Chris Haury, Michael Howell, Claudia Kerens, and Kevin Wilson

**Members Absent:** Tyra Edmundson

**Non-Members Present:** Joann Emge, Lisa Ernsting, and Alisha Otten

The meeting was called to order at 6:00 PM by Mr. Clendenin.

Item	Action
<b>Introductions</b> – None	
<b>Public Comment</b> – None	
<b>Education</b> – None	
<b>Minutes</b> <ul style="list-style-type: none"> <li>Approval of the April 15, 2025 minutes.</li> </ul>	Ms. Kerens motioned to approve the April 15, 2025 minutes. Ms. Gentry-Schlimme seconded. Motion carried.
<b>Financials</b> <ul style="list-style-type: none"> <li>Mr. Howell shared the treasurer’s report.</li> <li>Ms. Ernsting shared the financial report for April 2025.</li> </ul>	Mr. Wilson motioned to approve the treasurer’s report subject to audit. Ms. Hapke seconded. Motion carried.
<b>Physician’s Report</b> – None	
<b>CEO Report</b> <ul style="list-style-type: none"> <li>Ms. Emge shared the CEO report.</li> </ul>	
<b>Executive Session</b> <ul style="list-style-type: none"> <li>Ms. Ernsting left the meeting at 6:30 PM.</li> </ul>	Ms. Kerens motioned to go into Executive Session at 6:15 PM for the purpose of discussing real estate/acquisition and employee matters. Mr. Howell seconded. Motion carried.
<b>Regular Session</b>	Mr. Howell motioned to return to Regular Session at 6:48 PM. Ms. Kerens seconded. Motion carried.
<b>Committee Reports</b>  <u>Finance Committee</u> <ul style="list-style-type: none"> <li>Mr. Howell shared information from the Finance Committee Meeting.</li> </ul>	See New Business for actions with regard to committee reports.

Item	Action
<p><u>Quality Council</u></p> <ul style="list-style-type: none"> <li>The Quality Council Meeting information was reviewed.</li> </ul> <p><u>Safety Committee</u></p> <ul style="list-style-type: none"> <li>The Safety Scorecard information was reviewed.</li> </ul> <p><u>Credentialing Committee</u></p> <ul style="list-style-type: none"> <li>The Medical Staff credentialing applications were reviewed.</li> </ul>	
<p><b>Unfinished Business</b> – None</p>	
<p><b>New Business</b></p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ul style="list-style-type: none"> <li>November 20, 2018</li> <li>November 16, 2021</li> <li>May 17, 2022</li> <li>November 15, 2022</li> <li>November 19, 2024</li> <li>April 15, 2025</li> </ul> <p><u>Approval of QAPI Corrective Action Plans and Safety Scorecard</u></p> <p><u>Approval of Medical Staff Credentialing</u></p> <ul style="list-style-type: none"> <li>Re-Appointments: <ol style="list-style-type: none"> <li>Fakhre Alam, MD – Neurology/Sleep Medicine</li> <li>Hallie France, PA-C – Cardiology</li> <li>Paban Saha, MD – Cardiology</li> <li>Matthew Treaster, MD – Emergency Medicine</li> <li>Brittany Varney, MD – Radiology</li> </ol> </li> <li>Withdrawal of Privileges:</li> </ul>	<p>Mr. Howell motioned to approve the April 15, 2025 Executive Session minutes. Ms. Kerens seconded. Motion carried.</p> <p>Ms. Kerens motioned to defer the following Executive Session minutes:</p> <ul style="list-style-type: none"> <li>November 20, 2018</li> <li>November 16, 2021</li> <li>May 17, 2022</li> <li>November 15, 2022</li> </ul> <p>Mr. Howell seconded. Motion carried.</p> <p>Ms. Kerens motioned to release the November 19, 2024 Executive Session minutes. Mr. Howell seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve and accept the QAPI Corrective Action Plans Safety Scorecard. Ms. Gentry-Schlimme seconded. Motion carried.</p> <p>Ms. Hapke motioned to approve the re-appointment application(s) listed. Ms. Kerens seconded. Motion carried.</p>

Item	Action
<p>1. Melanie Wahl, MD – Rheumatology – Effective 05/31/2025</p> <p>2. Scott Roustio, MD – Emergency Medicine – Effective 05/01/2025</p> <p><u>Approval of Expenditures</u></p> <ul style="list-style-type: none"> <li>• CT Scanner <ul style="list-style-type: none"> <li>○ Equipment /Install: \$565,220.00</li> <li>○ 6 Year Service: <u>\$572,290.72 (\$95,381.79 x 6 years)</u></li> <li>○ Total: \$1,137,510.72</li> </ul> </li> </ul> <p><u>Approval of Contracts/Agreements</u></p> <ul style="list-style-type: none"> <li>• Sleep Vendor Agreement – Clayton Sleep Studies <ul style="list-style-type: none"> <li>a. 3 nights/week</li> <li>b. 2 beds each night</li> <li>c. \$11,400.00 per month</li> </ul> </li> <li>• Elvira Salarda, MD</li> <li>• Destiny Wilson, APRN</li> </ul>	<p>Mr. Howell motioned to approve the purchase and service expenses for a CT Scanner as listed. Mr. Ernsting seconded.</p> <p>Roll Call was applied for the expenditure(s) as motioned for approval above:</p> <ul style="list-style-type: none"> <li>• John Clendenin: Yay</li> <li>• Dennis Ernsting: Yay</li> <li>• Jesica Gentry-Schlimme: Yay</li> <li>• Kay Hapke: Yay</li> <li>• Chris Haury: Yay</li> <li>• Michael Howell: Yay</li> <li>• Claudia Kerens: Yay</li> <li>• Kevin Wilson: Yay</li> </ul> <p>All present members of the Board of Directors were in consensus to approve the expenditure(s) as motioned for approval above. Motion(s) carried.</p> <p>Mr. Howell motioned to approve the sleep vendor agreement with Clayton Sleep Institute as presented. Ms. Kerens seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve Dr. Salarda’s and Destiny Wilson, APRN’s agreement amendments as discussed in executive session. Ms. Hapke seconded. Motion carried.</p> <p>Roll Call was applied for the contracts/agreements as motioned for approval above:</p> <ul style="list-style-type: none"> <li>• John Clendenin: Yay</li> <li>• Dennis Ernsting: Yay</li> <li>• Jesica Gentry-Schlimme: Yay</li> </ul>

Item	Action
<p data-bbox="111 448 323 475"><u>Approval of Plans</u></p> <ul data-bbox="174 500 1129 755" style="list-style-type: none"> <li>Employee Health Program</li> <li>Infection Control Plan</li> <li>Management of Sexual Assault Survivor – Transfer Plan</li> <li>Patient Safety Evaluation System (PSES)</li> <li>Patient Safety Plan</li> <li>Plan for the Provision of Nursing Care</li> <li>QA/PI Plan</li> <li>Risk Management Plan</li> <li>Utilization Review Plan</li> <li>Plan of Patient Care</li> </ul> <p data-bbox="111 794 432 821"><u>Approval of Ethics Policies</u></p> <ul data-bbox="174 846 1129 1507" style="list-style-type: none"> <li>Advanced Directives</li> <li>Behavioral Health Care</li> <li>Care of a Dying Patient</li> <li>Code Designation</li> <li>Complaints and Grievance Process</li> <li>Consent</li> <li>Crisis Care Standards for Rationing Care</li> <li>Forensic Body Cavity Search Requests</li> <li>Medical Marijuana</li> <li>Organ Tissue Donation – Request for Anatomical Gifts</li> <li>Refusal to Consent to Treatment – Leaving Against Medical Advice</li> <li>Reporting Unanticipated Outcomes/Adverse Events</li> <li>Restraints and Seclusion</li> <li>Restricted Patient Access to Communications</li> <li>Uniform Practitioner Orders for Life-Sustaining Treatment (POLST)</li> <li>Visitation Policy</li> <li>Weapons – Concealed and Carry</li> <li>Withholding, Forgoing or Withdrawing Life-Sustaining Treatment</li> <li>Bio Ethics Committee</li> <li>Condition “H”</li> </ul>	<ul data-bbox="1230 139 1539 310" style="list-style-type: none"> <li>Kay Hapke: Yay</li> <li>Chris Haury: Yay</li> <li>Michael Howell: Yay</li> <li>Claudia Kerens: Yay</li> <li>Kevin Wilson: Yay</li> </ul> <p data-bbox="1182 315 1976 410">All present members of the Board of Directors were in consensus to approve the contracts/agreements as motioned for approval above. Motion(s) carried.</p> <p data-bbox="1182 448 1976 508">Mr. Haury motioned to approve the Plans as listed and presented. Ms. Kerens seconded. Motion carried.</p> <p data-bbox="1182 794 1976 854">Ms. Kerens motioned to approve the Ethics Policies as listed and presented. Ms. Gentry-Schlimme seconded. Motion carried.</p>

Item	Action
<ul style="list-style-type: none"> <li>• Organizational Ethics</li> <li>• Pain Assessment &amp; Management</li> <li>• Patient Bill of Rights</li> <li>• Discharge Planning</li> <li>• Communications with Limited English Proficient Persons</li> </ul> <p><u>Approval of FY2026 Strategic Work Plan</u></p> <p><u>Approval of Date Change of June 17, 2025 Board of Directors Meeting</u></p>	<p>Ms. Kerens motioned to approve the FY2026 Strategic Work Plan as presented. Ms. Hapke seconded. Motion carried.</p> <p>Mr. Howell motioned to approve the Date Change of June 17, 2025 Board of Directors Meeting to June 24, 2025. Mr. Wilson seconded. Motion carried.</p>
<b>Adjournment</b>	<p>Ms. Kerens motioned to adjourn at 6:56 PM. Mr. Ernsting seconded. Motion carried.</p>

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John Clendenin, Chairman of the Board

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Kevin Wilson, Secretary of the Board