

**SPARTA COMMUNITY HOSPITAL DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES**

The regular monthly meeting of the Board of Directors was held on April 21, 2026 at Broadway Plaza in Room A of the Auxiliary Building.

**Members Present Included:** John Clendenin, Tyra Edmundson, Dennis Ernsting, Jessica Gentry-Schlimme, Kay Hapke, Chris Haury, and Claudia Kerens,

**Members Absent:** Michael Howell and Kevin Wilson

**Non-Members Present:** Joann Emge, Lisa Ernsting, Paul Mueller, and Alisha Otten

The meeting was called to order at 6:03 PM by Mr. Haury, Vice Chair, due to the absence of the elected chair, Mr. Howell.

<b>Item</b>	<b>Action</b>
<b>Interim Chair</b>	Due to the absence of the elected Chair, Mr. Howell, the Board acknowledged that Mr. Haury agreed to assume the duties of Interim Chair for this meeting. Ms. Edmundson motioned to approve Mr. Haury as Interim Chair. Mr. Clendenin seconded. Motion carried.
<b>Public Comment</b> – None	
<b>Minutes</b> <ul style="list-style-type: none"> <li>• Approval of the March 17, 2026 minutes.</li> </ul>	Ms. Kerens motioned to approve the March 17, 2026 minutes. Ms. Hapke seconded. Motion carried.
<b>Financials</b> <ul style="list-style-type: none"> <li>• Mr. Ernsting shared the treasurer’s report.</li> <li>• Ms. Ernsting shared the financial report for March 2026.</li> </ul>	Mr. Clendenin motioned to approve the treasurer’s report subject to audit. Ms. Edmundson seconded. Motion carried.
<b>Physician’s Report</b> – None	
<b>CEO Report</b> <ul style="list-style-type: none"> <li>• Ms. Emge shared the CEO report.</li> </ul>	
<b>Executive Session</b> <ul style="list-style-type: none"> <li>• Ms. Ernsting left the meeting at 6:30 PM.</li> </ul>	Ms. Kerens motioned to go into Executive Session at 6:30 PM for the purpose of discussing litigation and employee matters. Mr. Clendenin seconded. Motion carried.
<b>Regular Session</b>	Ms. Kerens motioned to return to Regular Session at 6:37 PM. Mr. Clendenin seconded. Motion carried.
<b>Committee Reports</b>	See New Business for actions with regard to committee reports.
<u>Finance Committee</u> <ul style="list-style-type: none"> <li>• Mr. Ernsting shared information from the Finance Committee Meeting.</li> </ul>	

Item	Action
<p><u>Quality Council</u></p> <ul style="list-style-type: none"> <li>The Quality Council Meeting information was reviewed.</li> </ul> <p><u>Pharmacy &amp; Therapeutics Committee</u></p> <ul style="list-style-type: none"> <li>The Pharmacy &amp; Therapeutics information was reviewed.</li> </ul>	
<p><b>Unfinished Business</b> – None</p>	
<p><b>New Business</b></p> <p><u>Executive Session Minutes for Approval/Deferment/Release</u></p> <ul style="list-style-type: none"> <li>April 15, 2025</li> <li>October 21, 2025</li> <li>March 17, 2026</li> </ul> <p><u>Approval of QAPI Corrective Action Plans</u></p> <p><u>Approval of Safety Scorecard</u></p> <p><u>Approval of Pharmacy &amp; Therapeutics Committee Minutes</u></p> <p><u>Approval of Expenditures</u></p> <ul style="list-style-type: none"> <li>Med/Surg Renovation following completion of HVAC upgrades <ul style="list-style-type: none"> <li>Cost: \$241,223 (Budgeted: \$150,000)</li> </ul> </li> <li>Cross Realms Annual Service (Email Security &amp; Archival) <ul style="list-style-type: none"> <li>Cost: \$43,393.60</li> </ul> </li> <li>Redoc Annual Subscription – Physical Therapy EMR <ul style="list-style-type: none"> <li>Cost: \$59,432.28</li> </ul> </li> <li>Ratification of Stop Loss Coverage for the Employee Health Plan <ul style="list-style-type: none"> <li>Total Premium: \$264,114.72</li> </ul> </li> <li>Pharmacy Benefit Manager Claim Cost</li> </ul>	<p>Ms. Gentry-Schlimmer motioned to approve the March 17, 2026 Executive Session minutes. Ms. Hapke seconded. Motion carried.</p> <p>Ms. Gentry-Schlimme motioned to defer the following Executive Session minutes:</p> <ul style="list-style-type: none"> <li>April 15, 2025</li> <li>October 21, 2025</li> </ul> <p>Ms. Hapke seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve and accept the QAPI Corrective Action Plans. Ms. Gentry-Schlimme seconded. Motion carried.</p> <p>Ms. Kerens motioned to approve the Safety Scorecard. Ms. Hapke seconded. Motion carried.</p> <p>Mr. Clendenin motioned to approve the Pharmacy &amp; Therapeutics Committee Minutes as presented. Ms. Kerens seconded. Motion carried.</p> <p>Mr. Ernsting motioned to approve the expenditures listed. Ms. Kerens seconded.</p>

Item	Action
<ul style="list-style-type: none"> <li>• Transition to an \$8.00 per member per month model, resulting in estimated annual savings</li> <li>• Electric Agreement – Homefield <ul style="list-style-type: none"> <li>▪ 13-month Agreement</li> <li>▪ increase to ~\$0.09 per kilowatt</li> <li>▪ ~\$14,000 increase from current agreement</li> </ul> </li> <li>• Gas Agreement – Constellation <ul style="list-style-type: none"> <li>▪ 12-month agreement</li> <li>▪ Decrease to ~\$0.52</li> </ul> </li> <li>• Wage Adjustments <ul style="list-style-type: none"> <li>○ As discussed in Executive Session</li> </ul> </li> </ul> <p><u>Approval of EMR Consultant (RSM) – Phase Zero</u></p> <ul style="list-style-type: none"> <li>• Cost range: \$55,000 – \$75,625</li> </ul>	<p>Roll Call was applied for the expenditure(s) as motioned for approval above:</p> <ul style="list-style-type: none"> <li>• John Clendenin: Yay</li> <li>• Tyra Edmundson: Yay</li> <li>• Dennis Ernsting: Yay</li> <li>• Jessica Gentry-Schlimme: Yay</li> <li>• Kay Hapke: Yay</li> <li>• Chris Haury: Yay</li> <li>• Claudia Kerens: Yay</li> </ul> <p>All present members of the Board of Directors were in consensus to approve the expenditure(s) as motioned for approval above. Motion(s) carried.</p> <p>Ms. Gentry-Schlimme motioned to approve the EMR Consultant (RSM) for Phase Zero of the EMR transition process expense. Ms. Kerens seconded.</p> <p>Roll Call was applied for the expenditure(s) as motioned for approval above:</p> <ul style="list-style-type: none"> <li>• John Clendenin: Yay</li> <li>• Tyra Edmundson: Yay</li> <li>• Dennis Ernsting: Abstained</li> <li>• Jessica Gentry-Schlimme: Yay</li> <li>• Kay Hapke: Yay</li> <li>• Chris Haury: Yay</li> <li>• Claudia Kerens: Yay</li> </ul> <p>The majority of the present members of the Board of Directors were in consensus to approve the expenditure as motioned for approval above. Motion carried.</p>

Item	Action
<p><u>Approval of Contracts/Agreements</u></p> <ul style="list-style-type: none"> <li>• Sara Malone, MD <ul style="list-style-type: none"> <li>○ Family Practitioner &amp; Executive Physician Leader</li> </ul> </li> </ul>	<p>Ms. Kerens motioned to approve Sara Malone, MD’s agreement as discussed in Executive Session. Ms. Gentry-Schlimme seconded. Motion carried.</p> <p>Roll Call was applied for the contact(s)/agreement(s) as motioned for approval above:</p> <ul style="list-style-type: none"> <li>• John Clendenin: Yay</li> <li>• Dennis Ernsting: Yay</li> <li>• Jessica Gentry-Schlimme: Yay</li> <li>• Kay Hapke: Yay</li> <li>• Chris Haury: Yay</li> <li>• Claudia Kerens: Yay</li> </ul> <p>All present members of the Board of Directors were in consensus to approve the contract(s)/agreement(s) as motioned for approval above. Motion(s) carried.</p>
<p><u>Approval of FY2027 Organizational Goals</u></p>	<p>Ms. Kerens motioned to approve the FY2027 Organizational Goals as presented. Ms. Gentry-Schlimme seconded. Motion carried.</p>
<p><u>Approval of Ethics &amp; Quality Policies</u></p> <ul style="list-style-type: none"> <li>• Ethics Policies <ul style="list-style-type: none"> <li>○ Advance Directives</li> <li>○ Behavior Health Care</li> <li>○ Bio-Ethics Committee</li> <li>○ Care of a Dying Patient</li> <li>○ Code Designation</li> <li>○ Communication Assistance for Hearing Impaired Persons</li> <li>○ Communication with Limited English Proficient Persons</li> <li>○ Complaints and Grievance Process</li> <li>○ Condition H</li> <li>○ Consent</li> <li>○ Crisis Care Standards for Rationing Care</li> <li>○ Medical Marijuana</li> <li>○ Organ Tissue Donation – Request for Anatomical Gift</li> <li>○ Organizational Ethics</li> <li>○ Pain Assessment and Management</li> <li>○ Patient Rights and Responsibilities</li> <li>○ Refusal to Consent to Treatment / Leaving AMA</li> <li>○ Reporting Unanticipated Outcomes</li> <li>○ Restricted Patient Access to Communications</li> <li>○ Uniform Practitioner Orders for Life-Sustaining Treatments (POLST)</li> <li>○ Visitation Policy</li> <li>○ Weapons – Concealed Carry</li> </ul> </li> </ul>	<p>Ms. Gentry-Schlimme motioned to approve the Ethics &amp; Quality policies listed based on the summary of changes presented. Ms. Kerens seconded. Motion carried.</p>

Item	Action
<ul style="list-style-type: none"> <li>○ Discharge Planning</li> <li>○ Forensic Body Cavity Search Requests</li> <li>○ Withholding, Forging or Withdrawing Life-Sustaining Treatment</li> <li>● Quality Policies <ul style="list-style-type: none"> <li>○ CAH Services</li> <li>○ Collection of Aggregate Data</li> <li>○ Consultation Protocol – Implementing the Chain of Command</li> <li>○ Critical Access Hospital Professional Advisory Committee</li> <li>○ Falls Prevention Program</li> <li>○ Hand-Off Communications</li> <li>○ Management of Information</li> <li>○ Restraints and Seclusion</li> <li>○ Safety Officer Designation and Responsibilities</li> <li>○ Sentinel Event</li> </ul> </li> </ul> <p><u>Approval of Organizational Plans</u></p> <ul style="list-style-type: none"> <li>● Utilization Review Plan</li> <li>● Plan for Patient Care</li> <li>● Plan for the Provision of Nursing Care (Overall Assessment)</li> <li>● Patient Safety Evaluation (PSES)</li> <li>● Transfer of Sexual Assault Survivors</li> <li>● Employee Health Program</li> <li>● Patient Safety Plan</li> <li>● Quality Assessment Performance Improvement (QAPI) Plan</li> <li>● Risk Management Program Plan</li> </ul> <p><u>Approval of Pharmacy &amp; Therapeutics Formulary, Policies &amp; Procedures, and Standing Orders &amp; Master Formularies</u></p>	<p>Ms. Kerens motioned to approve the Organizational Plans listed based on the summary of changes presented. Ms. Edmundson seconded. Motion carried.</p> <p>Ms. Hapke motioned to approve the Pharmacy &amp; Therapeutics Formulary, Policies &amp; Procedures, and Standing Orders &amp; Master Formularies as presented. Ms. Gentry-Schlimme seconded. Motion carried.</p>
<p><b>Adjournment</b></p>	<p>Mr. Clendenin motioned to adjourn at 6:55 PM. Ms. Hapke seconded. Motion carried.</p>

Chris Haury, Interim Chairman of the Board

John Clendenin, Secretary of the Board